

How to Pay Utility Bill Online – New Accounts

1. Click "Pay Bills Online" blue button
2. Click "Sign Up"
3. Fill in the required fields, then click "Register"
4. Check the registered e-mail address for an activation link
5. Click on the link in your e-mail message or paste the URL into web browser's address bar
6. Scroll down to Hillsdale County Municipalities, then select "City of Litchfield"
7. On the left hand side, select "Utility Billing Search"
8. Type in Last Name that appears on the bill, the Service Address, Parcel Number or Utility Bill Account Number, then click "Search"
9. Select your account
10. Click on the corresponding response to property owner type
11. Click "Pay Online"
12. Click "Accept"
13. Enter payment information, then click "Continue"

How to Pay Taxes Online – New Accounts

1. Click "Pay Bills Online" blue button
2. Click "Sign Up"
3. Fill in the required fields, then click "Register"
4. Check the registered e-mail address for an activation link
5. Click on the link in your e-mail message or paste the URL into web browser's address bar
6. Scroll down to Hillsdale County Municipalities, then select "City of Litchfield"
7. On the left hand side, select "Tax Information Search"
8. Type in Last Name that appears on the bill, the Property Address, or Parcel Number, then click "Search"
9. Select your account
10. Click "Pay Tax Bill Now"
11. Click "Pay Summer Taxes" or "Pay Winter Taxes" (depends on which you are paying)
12. Click "Accept"
13. Enter payment information, then click "Continue"

How to Pay Utility Bills Online – Registered Accounts

1. Login using the registered Username and Password
2. Scroll down to Hillsdale County Municipalities, then select “City of Litchfield” or you may select “City of Litchfield” in the Recent Municipalities box on the left hand side
3. On the left hand side, select “Utility Billing Search”
4. Type in Last Name that appears on the bill, the Service Address, Parcel Number or Utility Bill Account Number, then click “Search”
5. Select your account
6. Click “Pay Online”
7. Click “Accept”
8. Enter payment information, then click “Continue”

How to Pay Taxes Online – Registered Accounts

1. Login using the registered Username and Password
2. Scroll down to Hillsdale County Municipalities, then select “City of Litchfield” or you may select “City of Litchfield” in the Recent Municipalities box on the left hand side
3. On the left hand side, select “Tax Information Search”
4. Type in Last Name that appears on the bill, the Property Address, or Parcel Number, then click “Search”
5. Select your account
6. Click “Pay Tax Bill Now”
7. Click “Pay Summer Taxes” or “Pay Winter Taxes” (depends on which you are paying)
8. Click “Accept”
9. Enter payment information, then click “Continue”