

**City of Litchfield**  
**TIFA Meeting Minutes**  
February 11, 2015

**Call to order**

Chairman Ed Smith called to order the regular meeting of the Litchfield TIFA at 7:00pm on February 11, 2015 in Litchfield City Hall.

**Chairman Smith conducted a roll call. The following persons were present: Brendan Sanger, Bill Nobles, Ed Smith, Roger Winchell**

**Absent: Mike Warren, Don Failing**

**Others Present:** Carlton Evans; Janet Barton; Doug Terry TIFA Administrator

**I. Public Comment** None

**II. Approval of minutes from last meeting**

Chairman Smith asked for approval of meeting minutes of January 14, 2015. Motion by Nobles, second by Winchell to approve. Motion passed unanimously.

**III. Balance Sheet and Revenue & Expenditure Statements**

A motion by Winchell, and seconded by Nobles to approve February report and placed on file. Motion passed unanimously.

**IV. Discussion on Robotics Training**

Doug Terry explained to board members that Mr. Mike Flint of Nex-Solutions is requesting TIFA to participate in the Litchfield High School Robotics Training Program. After discussion, a motion was made by Winchell and seconded by Sanger to enter into contract with Litchfield Community Schools to provide Robotics training for high school students for \$2,000. Any property secured with TIFA funds will be returned to the City of Litchfield upon dissolution of the training program. Motion passed unanimously.

- V. **Bills for Approval** A motion was made by Failing, seconded by Winchell to approve manual checks in the amount of \$29,248.98. Motion passed unanimously.
- VI. **Manual Checks** None
- VII. **Board discussion and Update** Doug Terry asked the TIFA Board members permission to use the “drawdown” for administrative costs in regards to the Litchfield Regional Training Center. Bill Nobles also described the efforts of Randy Yagiela and his grant efforts. A motion was made by Sanger and seconded by Winchell to allow expenditures for start-up, administrative costs and grant preparation. Motion passed unanimously. Chairman Smith gave a brief update on the Golf Course. Roger Winchell asked what efforts were being made with the exhaust noise created by Tenneco. Doug Terry explained that he had been in touch with Doug Calhoun, Tenneco Maintenance Supervisor. Mr. Calhoun was going to review the matter and discuss with his engineers. Mr. Winchell requested follow-up. Mr. Carlton Evans asked the TIFA Board what efforts were being made to maintain and open Litchfield Greens. Chairman Smith advised the TIFA Board members that TIFA and Laura Brubaker would be closing on the sale of the golf course any day. Chairman Smith that there were a few good prospects interested in purchasing the golf course. Bill Nobles reminded TIFA Board members of the LRTC Breakfast to be held on February 27, 2015.

**Adjournment:** Motion by Sanger, second by Nobles to adjourn. Motion passed unanimously.

**Attested:** Douglas K. Terry February 11, 2015