

**City of Litchfield**  
**TIFA Meeting Minutes**  
July 8, 2015

**Call to order**

Chairman Ed Smith called to order the regular meeting of the Litchfield TIFA at 7:00pm on July 8, 2015 in Litchfield City Hall.

**Chairman Smith conducted a roll call. The following persons were present: Brendan Sanger, Bill Nobles, Ed Smith, Roger Winchell, Mike Warren**

**Absent: Don Failing**

**Others Present:** Staci Lewis Golf Course Mgr., Sue Smith of the Hillsdale EDP, Doug Terry TIFA Administrator,

**Minutes:** A motion was made by Nobles and seconded by Winchell to approve the minutes of the TIFA Meeting held on June 10, 2015. Motion passed unanimously.

- I. **Balance Sheet and Revenue & Expenditure Statements:** After Board review, a motion was made by Warren and seconded by Nobles to accept and approve the June Balance Sheet Revenue Report. Motion passed unanimously
  
- II. **Litchfield Golf Course Report and Discussion:** Golf Course Manager Staci Lewis presented the TIFA Board members with a report and ideas for board consideration. Ms. Lewis presented the board with a proposed golf rate schedule. After discussion, a motion was made by Winchell and seconded by Nobles to adopt the rate schedule as presented. Motion passed unanimously. Discussion was brought up concerning Sweet Corn Days Golf Scramble. A motion was made by Warren and seconded by Nobles to approve the event and budget. Motion passed unanimously.
  
- III. **Litchfield Regional Training Center Report:** Bill Nobles reported on the status of the LRTC. Sue Smith of the Hillsdale Economic

Development Partnership on the class schedules. Ms. Smith also reported that the technology improvements for the building will also enhance training opportunities in the future.

**IV. City Manager Report:** City Manager Terry reported on the closure the Litchfield Endicott Power Plant. He stated that there were currently seventy-four (74) employees that are employed at the plant. The South Central Michigan Power Agency Executive Director Glenn White informed Terry that the plant would close within in a year. Studies will commence shortly to review options for the plant and property. Mr. White stated he would keep us informed. Terry also reported the golf course efforts including the sale efforts. City staff had been in contact with Golf Digest Magazine and the advertising cost was approximately \$10,000 per month. Chairman Smith suggested to the board members the possibility to sell off the farm land associated with the property. A suggestion was made to provide aerial maps of the entire property for board review at the August TIFA Meeting. Terry also informed the board on the basketball/tennis court renovation project. Terry also reported on the market study for the old elementary school and community housing needs.

**V. Bills for Approval A motion was made by Warren, seconded by Sanger to approve bills in the amount of \$29,945.26 Motion passed unanimously.**

**VI. Manual Checks A motion was made to approve the manual checks in the amount of \$154,222.83 by Warren, seconded by Winchell. Motion passed unanimously.**

**VII. Investments** There were no investments this month.

**Adjournment** A motion was made by Nobles and seconded by Sanger to adjourn the July 8, 2015 meeting at 9:10 pm. Motion passed unanimously.

**Attested: Douglas K. Terry, TIFA Administrator July 8, 2015**