

City of Litchfield

TIFA Regular Meeting Minutes

July 8, 2020

Call to order

Chairman Ed Smith called to order the regular meeting of the **Litchfield TIFA** at 7:00 p.m. on **July 8, 2020** in **Litchfield City Hall**. (This meeting was held by Phone Conference due to the Covid-19 Pandemic)

Chairman Smith conducted a roll call. The following persons were present: Ed Smith, Bill Nobles, Mike Warren, O.R. Smith, Matt Wolfinger, Brendan Sanger, and Don Failing

Absent: None

Others Present: Julie Games – Hillsdale County Commissioner, Sue Smith – Hillsdale EDP Director, Jim Moran – Merit, and Doug Terry – TIFA Administrator

Merit Fiber Optic Discussion: Jim Moran of Merit presented the TIFA Board with a mission and purpose statement related to Merit helping to sponsor and coordinate the development of fiber optics within the industrial park and city. Brendan Sanger asked about costs. Mr. Moran stated that it would cost approximately \$70,000 to tap and install fiber optic to the LRTC Building from there it would have to be distributed throughout the industrial park. Mr. Moran also stated that we would have to enter into an agreement with a company named Challenger to actually complete the physical installation. Mr. Moran also stated that many communities use a company named Aspen which completes the design and installation to the individual businesses and residents wanting to hook-up. Mr. Moran suggested that the TIFA Board delay making a decision committing to this project until further discussions can be held with Aspen Wireless.

- I. **Minutes:** A motion was made by O.R. Smith and seconded by Don Failing to approve the minutes of the Regular TIFA Meeting held on June 10, 2020. Motion passed unanimously.

- II. Balance Sheet and Revenue & Expenditure Statements:** After board review, a motion was made by Mike Warren and seconded by O.R. Smith to accept and place on file for audit the June 2020 Balance Sheet & Revenue Report. Motion passed unanimously.
- III. Bills:** A motion was made by O.R. Smith and seconded by Brendan Sanger to approve the July bills in the amount of \$28,073.65. Motion passed unanimously.
- IV. Manual Checks:** A motion was made by O.R. Smith and seconded by Bill Nobles to approve the manual checks in the amount of \$2,076.93. Motion passed unanimously.
- V. Adjournment:** A motion was made by O.R. Smith and seconded by Brendan Sanger to adjourn the July 8, 2020 meeting at 8:20 p.m. Motion passed unanimously.

Attested: Douglas K. Terry, TIFA Administrator, July 8, 2020