

City of Litchfield

TIFA Regular Meeting Minutes

August 12, 2020

Call to order

Chairman Ed Smith called to order the regular meeting of the **Litchfield TIFA at 7:00 p.m. on August 12, 2020** via Phone Conference due to the Covid-19 Pandemic.

Chairman Smith conducted a roll call. The following persons were present: Ed Smith, Bill Nobles, Mike Warren, O.R. Smith, Matt Wolfinger, Brendan Sanger, and Don Failing

Absent: None

Others Present: Mike Reen, Aspen Wireless and Doug Terry, TIFA Administrator

Minutes: A motion was made by O.R. Smith and seconded by Don Failing to approve the minutes of the Regular TIFA Meeting held on July 8, 2020. Motion passed unanimously.

- I. **Fiber Optic Discussion:** Mike Reen, of Aspen Wireless, explained the aspects and steps in analyzing the Metro Act that sets the legal standards in installing, maintaining and operating a fiber optic system within a region or municipality. Aspen Wireless would not only perform this service but would also identify the physical, financial and administrative process of a possible fiber optic network. Aspen Wireless would also look at a hook-up fee as well as continuous billing fee for customers. O.R. Smith asked how much would it cost for a business to hook-up Mike Reen explained that the study would provide a general idea however, many factors and scenarios would determine what TIFA would charge. Aspen Wireless will review the entire city as part of their study. He also stated that once an agreement was signed, it would take approximately thirty days to complete. A motion was made by Bill Nobles and seconded by O.R. Smith to approve a discounted contract of \$10,400 with Aspen Wireless. Motion passed unanimously.

- II. **Chip and Seal Contract:** Doug Terry explained and recommended that Simpson Drive along with Jesco Drive should be chip and sealed to help preserve the longevity of those roads. A motion was made by Mike Warren and seconded by O.R. Smith to approve the road preservation in the amount of \$33,342.15. Motion passed unanimously.
- III. **Balance Sheet and Revenue & Expenditure Statements:** After board review, a motion was made by Don Failing and seconded by O.R. Smith to accept and place on file for audit the July 2020 Balance Sheet & Revenue Report. Motion passed unanimously.
- IV. **Bills:** A motion was made by Brendan Sanger and seconded by Don Failing to approve the August bills in the amount of \$29,723.80. Motion passed unanimously.
- V. **Manual Checks:** A motion was made by Mike Warren and seconded by Don Failing to approve the manual checks in the amount of \$54.00. Motion passed unanimously.
- VI. **City Manager Report:** O.R. Smith asked the TIFA Board about the status of approaching Jack Smith in seeking his interest in selling the golf course. Discussion then ensued as to the value of the surrounding properties. There was discussion as to the liquor license status. O.R. Smith was going to contact Jack Smith to seek more clarification on a salable price. Ed Smith thought \$350,000 for the golf course and \$200,000 for the surrounding property was reasonable. Doug Terry also reported that Sue Smith would be hosting a meeting at the LRTC on Friday, August 14, 2020 at 10:00 a.m. on a possible new business that may be interested in locating in the industrial park. All board members are invited.
- VII. **Adjournment:** A motion was made by O.R. Smith and seconded by Brendan Sanger to adjourn the August 12, 2020 meeting at 8:30 p.m. Motion passed unanimously.

Attested: Douglas K. Terry, TIFA Administrator, August 12, 2020