

**City of Litchfield**  
**TIFA Meeting Minutes**  
September 9, 2015

**Call to order**

Chairman Ed Smith called to order the regular meeting of the Litchfield TIFA at 7:00pm on September 9, 2015 in Litchfield City Hall.

**Chairman Smith conducted a roll call. The following persons were present: Brendan Sanger, Bill Nobles, Ed Smith, Roger Winchell, Mike Warren**

**Absent: Don Failing**

**Others Present:** Doug Terry TIFA Administrator,

**Minutes:** A motion was made by Winchell and seconded by Sanger to approve the minutes of the TIFA Meeting held on August 12, 2015. Motion passed unanimously.

- I. **Balance Sheet and Revenue & Expenditure Statements:** After Board review, a motion was made by Warren and seconded by Nobles to accept and approve the August Balance Sheet & Revenue Report. Motion passed unanimously.
- II. **Litchfield Golf Course Report and Discussion:** Doug Terry asked TIFA Board members their thoughts on a golf course closing date. Warren suggested keeping the golf course open dependent on weather and as long as revenues exceeded expenses. It was the TIFA Board consensus to agree with Mike Warren's suggestion. Chairman Ed Smith gave a report on the perspective buyer of the golf course. She is working with others developing plans and costs Ed stated that he is very encouraged with plans. Currently there is no time frame.
- III. **City Manager Report:** City Manager Terry reported that the City of Litchfield is working with Hi-Lex with a proposed expansion. Terry provided the TIFA Board with the proposal. The TIFA Board

instructed Terry to retrieve costs associated with utility installation to the building.

- IV. **Bills for Approval:** A motion was made by Warren, seconded by Winchell to approve bills in the amount of \$52,476.56. Motion passed unanimously.
- V. **Manual Checks:** A motion was made to approve the manual checks in the amount of \$2,205.53 by Warren, seconded by Winchell. Motion passed unanimously.
- VI. **Investments** There were no investments this month.

**Adjournment** A motion was made by Sanger and seconded by Nobles to adjourn the September 9, 2015 meeting at 7:50 pm. Motion passed unanimously.

**Attested: Douglas K. Terry, TIFA Administrator September 9, 2015**