

REGULAR DDA MINUTES

January 20, 2016

5:00 PM

Jack Smith called the meeting to order at 5:06 p.m.

Present: Chairman Jack Smith, Ed Smith, Tom Sawdey, Jessica Bills and Amy Gillis

Absent: Robin Meyers and Teresa Bonifield

Also Present: City Manager - Doug Terry, Deputy Clerk - Lauren Skelly

Approval of Minutes – Ed moved to approve the minutes of the November 18, 2015 Regular Meeting, supported by Jessica. Motion carried.

Approval of Balance Sheet and Revenue & Expenditure Report – Tom moved to approve the Treasurer's Report in the amount of \$9,779.10 supported by Jessica. Motion carried.

Call to Public: None

Unfinished Business:

Update Golf Course – There is no update at this time.

Review New Developer Options for Old School Building – Discussion was held regarding the possibility of seeking out new developers that may be interested in renovating the old school building. City Manager, Doug Terry, stated that he will send a letter requesting proposals to the State Housing Commission. He also stated that communication with the school must be done.

Welcome Sign Rehab Proposals – Jack stated that he has talked to Fritz Advertising and they have given him a quote of \$1810.00 to rehab the two welcome signs and the industrial park entrance sign. It was the board's consensus to see if there are any other possibilities including school art class or local citizens that may be willing to rehab the signs. Jack stated that it needs more study.

Review DDA Brochure – Upon request from Chairman Smith, Deputy Clerk Lauren Skelly created a brochure explaining and highlighting the Downtown Development Authority. After review, City Manager Doug Terry stated that he would like to come up with a new mission statement for the board to consider.

New Business:

City Manager Update – Manager Terry stated that an idea was given to him to place a digitally lighted sign to show school and city updates. Discussion was held about the placement issues that arise. Proposals have not yet been received for estimated cost. Manager Terry also expressed his thoughts on the benefits of Wayne Gamble bringing his flooring business to the downtown area.

Bills for Approval – None

Manual Checks – None

Adjourn – Tom moved to adjourn at 5:33 p.m., supported by Jessica.

Respectfully submitted,
Lauren Skelly, Deputy Clerk