

REGULAR DDA MINUTES
January 17, 2018
5:00 PM

Jack Smith called the meeting to order at 5:00 p.m.

Present: Chairman Jack Smith, Ed Smith, Teresa Bonifield, Jessica Bills, and Mayor O.R. Smith

Absent: None

Also Present: Deputy Clerk/Treasurer – Lauren Skelly

Approval of Minutes – Jessica moved to approve the minutes of the July 19, 2017 Regular Meeting, supported by O.R. Motion carried.

Approval of Balance Sheet and Revenue & Expenditure Report – Ed moved to approve the financial reports as presented, supported by O.R. Motion carried.

Call to Public: None

Appoint DDA Secretary – Teresa moved to appoint O.R. Smith as Secretary for the DDA board, supported by Ed. Motion carried.

Banking Resolution – Jessica moved to adopt the Banking Resolution, supported by O.R. Motion carried.

2018 Objectives – Discussion was held regarding the new doctor offices that are moving to Litchfield. Other topics for discussion included bringing back a pharmacy, the old elementary school building and the progress on selling the Hawthorn Heights lots.

Jack asked Deputy Clerk/Treasurer, Lauren Skelly, if she could provide information at the next meeting on the last time that TJ Jordan was awarded a Façade Grant.

Bills for Approval – Discussion was held on whether the board would like to continue the Michigan Downtown Association membership. O.R. moved to approve the bills in the amount of \$722.09, supported by Jessica. Motion carried.

Manual Checks – Ed moved to approve the manual checks in the amount of \$2,320.37, supported by Teresa. Motion carried.

Adjourn – O.R. moved to adjourn at 5:30 p.m., supported by Ed. Motion carried.

Respectfully submitted,
Lauren Skelly, Deputy Clerk