

REGULAR DDA MINUTES

July 17, 2013

5:00 PM

Jack Smith called the meeting to order at 5:05 PM.

Present: Chairman Jack Smith, Ed Smith, Jessica Bills, and Tom Sawdey.

Absent: Cindy Paletis, Teresa Bonifield, and Mary Stanton

Also Present: Manager, Douglas Terry and Clerk, Susan Ballinger

Approval of Minutes –Ed moved to approve the minutes of the May 15, 2013 Regular Meeting, supported by Jessica. Motion Carried.

Treasurer's Report – Tom moved to approve the Treasurer's Report in the amount of \$4,233.27 seconded by Jessica. Motion Carried.

Jack stated that he and Treasurer, Pelham discussed the asset that appears on the balance which is the total cost of the photo's that are on the building downtown. Jack suggested that the asset be transferred to the city. Jack moved to approve a transfer of personal property of the downtown photos from the DDA to the City of Litchfield, seconded by Jessica. Motion Carried.

Unfinished Business:

Façade Grant -Ladd management- Jack stated that he can confirm the question of the roof repair is for the front entry of the building and falls under grant program.

Review Façade Grants and Payments – Jack reviewed the applications that have not been paid out yet are: Litchfield Outdoors which won't be paid until the signs are replaced and they have been ordered. Jack asked if Tracy Dunn has turned a Façade Grant application, Clerk, Ballinger stated no; that she had taken one to Mrs. Dunn. Jack stated that Tony Langhann has not yet to submit a bill for the new door. The Library which was consolidated into the Wolfinger proposal, Jessica stated yes, but they don't want to paint until September.

New Business:

Jessica stated that she was approached by Vicki Heckle and through the school she is wanting to do a grant application regarding having the students work together with the businesses downtown and doing projects with the flowers again making the town look beautiful. The students would then do reports at school regarding their projects. Jessica said that Vicki was unsure where to go with this grant and Jessica informed her that she would ask the DDA board. Jack stated that Vicki should approach the city council.

Jessica stated the kids would be assigned to certain businesses. Ed stated that would be fine and it would be best to probably approach Doug Terry.

Litchfield Outdoors' Mini Grant Application – Jack stated that the awning has been cleaned and the signs have been ordered.

Bills for Approval – Jessica moved to pay Mr. Packer in the amount of \$1,000.00 for his Mini Grant work done on his two downtown buildings, seconded by Tom. Motion Carried

Manual Checks – Tom moved to approve the manual check to Ernest Jordan (Luigi's Pizza) in the amount of \$3,210.00, seconded by Jessica. Motion Carried.

Jack stated that he is going to transfer \$2,500.00 from the Litchfield Industrial Corp to the DDA to help cover some of the expense of the Mini Grants.

Tom asked about the transparencies of the money of the Industrial Corp. Manger, Terry asked Jack to give the history of the Industrial Corp. Jack gave an explanation of the history of the Industrial Corp from its' beginning to the present day. There was some discussion amongst the board regarding the future of the Litchfield Industrial Corp.

Jessica stated that she went to the Expo at the Light House Village and it was great but nobody there new where Litchfield was, so she wants to make sure that some of the Sweet Corn Day pamphlets are taken out there for their campers to aware of the festival.

Adjourn – Jessica moved to adjourn at 5:40pm, supported by Tom. Motion carried.

Respectfully submitted, Susan Ballinger, Clerk