

City of Litchfield

TIFA Special Meeting Minutes

June 20, 2019

Call to order

Chairman Ed Smith called to order the special meeting of the Litchfield TIFA at 7:00 p.m. on June 20, 2019 in Litchfield City Hall.

Chairman Smith conducted a roll call. The following persons were present: Ed Smith, Bill Nobles, Matt Wolfinger, O.R. Smith, Don Failing, and Mike Warren

Absent: Brendan Sanger

Others Present: Doug Terry, TIFA Administrator

Minutes: A motion was made by O.R. Smith and seconded by Don Failing to approve the minutes of the Regular TIFA Meeting held on May 8, 2019. Motion passed unanimously.

- I. Balance Sheet and Revenue & Expenditure Statements: After board review, a motion was made by O.R. Smith and seconded by Matt Wolfinger to accept and place on file for audit the May 2019 Balance Sheet & Revenue Report. Motion passed unanimously.
- II. Budget Amendments: A motion was made by Don Failing and seconded by O.R. Smith to approve the 2018-2019 Amended TIFA Budget. Motion passed unanimously.
- III. Housing Update: Doug Terry reported on the status of proposed workforce housing that TIFA and the City of Litchfield have been pursuing. Doug Terry informed the TIFA Board members that City Council had approved a grant application to MSHDA for a proposed model home to be sold to low to moderate income families. We will be meeting with other manufactured home dealers within the next two weeks. In the meantime, Doug Terry reported that he is still working Ralph Schafer with different housing options within Hawthorn Heights.

IV. **Bills:** A motion was made by O.R. Smith and seconded by Don Failing to approve the June bills in the amount of \$1,335.42. Motion passed unanimously.

V. **Manual Checks:** A motion was made by Don Failing to approve the manual checks in the amount of \$10,773.86. Motion was seconded by O.R. Smith. Motion passed unanimously.

Adjournment: A motion was made by Don Failing and seconded by O.R. Smith to adjourn the June 20, 2019 meeting at 8:00 p.m. Motion passed unanimously.

Attested: Douglas K. Terry, TIFA Administrator, June 20, 2019