

REGULAR DDA MINUTES
November 18, 2020
5:00 p.m.

Jack Smith called the meeting to order at 5:04 p.m. This meeting was held via telephone conference.

Present: Chairman Jack Smith, Ed Smith, Mayor O.R. Smith, and Teresa Bonifield

Absent: Tom Sawdey and Jessica Bills

Also Present: Jill Barrett – Treasurer/Finance Director and Lauren Skelly – Deputy Clerk/Treasurer

Call to Public – None

Approval of Minutes – O.R. Smith moved to approve the minutes of the September 16, 2020 Regular Meeting, seconded by Teresa Bonifield. Roll call vote – 4 Yea’s 0 Nay’s 2 Absent. Motion carried.

Approval of Balance Sheet and Revenue & Expenditure Report – Ed Smith moved to approve the financial reports as presented, seconded by O.R. Smith. Roll call vote – 4 Yea’s 0 Nay’s 2 Absent. Motion carried.

Discuss the DDA’s Master Plan and future of the DDA – Chairman Jack Smith spoke about the proposal from McKenna to update the DDA’s Master Plan. At the September Regular City Council meeting, City Council approved to proceed with accepting the McKenna proposal with DDA to fund the project. Chairman Jack Smith stated the board will be able raise funds from donors and possibly a grant from the Hillsdale Community Foundation to pay for the project. A motion was made by Teresa Bonifield and seconded by O.R. Smith to move forward with the McKenna proposal and to include a TIF plan. Roll call vote – 4 Yea’s 0 Nay’s 2 Absent. Motion carried.

Project Information & Development Plans – The board discussed upcoming plans for the DDA including updating the Master Plan which will include a TIF plan and providing loans to eligible applicants.

Bills for Approval – O.R. Smith moved to approve the check to Wayne Gamble for the Façade Grant Reimbursement in the amount of \$5,000.00, seconded by Teresa Bonifield. Roll call vote – 4 Yea’s 0 Nay’s 2 Absent. Motion carried.

Chairman Jack Smith said that he spoke to a representative from Consumers Energy about a program that they are working on to help support local restaurants. Jack stated that it was suggested that Consumers Energy buy gift cards to Draft Horse Diner and Luigi’s for the businesses to be able to give to their patrons to use towards a future purchase.

Adjourn – O.R. Smith moved to adjourn at 5:34 p.m., seconded by Ed Smith. Motion carried.