

REGULAR DDA MINUTES

September 23, 2015

5:00 PM

Jack Smith called the meeting to order at 4:58 p.m.

Present: Chairman Jack Smith, Ed Smith, Tom Sawdey, Amy Gillis and Teresa Bonifield

Absent: Jessica Bills and Robin Meyers

Also Present: City Manager - Doug Terry, Deputy Clerk - Lauren Skelly

Approval of Minutes – Tom moved to approve the minutes of the July 15, 2015 Regular Meeting, supported by Ed. Motion carried.

Approval of Balance Sheet and Revenue & Expenditure Report – Tom moved to approve the Treasurer's Report in the amount of \$9,878.78 supported by Teresa. Motion carried.

Call to Public: None

Unfinished Business:

Update on Restaurants and Golf Course – No update available at this time.

Update on Old School Building – Discussion was held regarding MSHDA (Michigan State Housing Development Authority) conducting a study to determine the need of housing in our community. Jack stated he has talked to Sam Thomas the developer. Mr. Thomas has a concern with the removal of mold; he is to be writing a letter expressing his concern and actions that need to be taken. Jack also reported the results of the study are not completed yet. Doug Terry, City Manager, provided history details for the school building.

Letters to Downtown Businesses – Jack stated of all the letters sent to downtown businesses, only one application has been received from Litchfield Outdoors. Jack stated he received a proposal from Fritz Advertising and has informed Litchfield Outdoors they are eligible for a grant worth 50% of cost up to \$500.

Pool Marketing Ideas – Jack stated that the pool advertisement created will be held until the next summer the pool is operational.

Bills for Approval – Ed moved to approve the bill for the membership dues to the Michigan Downtown Association in the amount of \$100, seconded by Tom. Motion carried.

Manual Checks – None

Adjourn – Tom moved to adjourn at 5:23 p.m., supported by Teresa.

Respectfully submitted,
Lauren Skelly, Deputy Clerk