

City of Litchfield

TIFA Regular Meeting Minutes

October 14, 2020

Call to order

Chairman Ed Smith called to order the regular meeting of the **Litchfield TIFA** at 7:00 p.m. on **October 14, 2020** at the **Litchfield Regional Training Center**, 181 Simpson Drive, Litchfield, Michigan.

Chairman Smith conducted a roll call. The following persons were present: Ed Smith, Bill Nobles, Mike Warren, O.R. Smith, Matt Wolfinger, and Don Failing

Absent: Brendan Sanger

Others Present: Mike Reen – Aspen Wireless and Doug Terry – TIFA Administrator

Minutes: A motion was made by OR Smith and seconded by Mike Warren to approve the minutes of the Regular TIFA Meeting held on September 9, 2020. Motion passed unanimously.

- I. **Fiber Optic Report:** Mr. Mike Reen, of Aspen Wireless, submitted a tentative report explaining different approaches to providing high-speed fiber optic internet to both the industrial park tenants and residential citizens. He described the boundaries within the study which separated the industrial park from the rest of the residential area of Litchfield. Mr. Reen went into great detail explaining the physical aspects and options of connecting property owners to fiber optic internet. Mr. Reen also explained how fiber optics would interact with Wi-Fi. He stated that Wi-Fi is much less expensive for the consumer than a direct connection to fiber optic. After much discussion, Mr. Reen was requested to refine his preliminary study and will provide the TIFA Board with options and detail and possible costs associated with fiber optic installation.
- II. **Golf Course Update:** Doug Terry explained that Mike Warren and OR Smith met with City Hall Staff and Bill Sours and his partner to tour the

golf course and had preliminary discussions concerning the sale of the property. Mike Warren thought that it was a good meeting and we as a TIFA Board should be guarded with any possibilities of a quick sale. Doug Terry also informed the TIFA Board members of the barrier issue that is still in discussions with the State of Michigan Liquor Control Commission. He did state that a barrier would cost approximately \$6,000. He said he would hope to have more information for the next meeting.

- III. **Balance Sheet and Revenue & Expenditure Statements:** After board review, a motion was made by Mike Warren and seconded by OR Smith to accept and place on file for audit the September 2020 Balance Sheet & Revenue Report. Motion passed unanimously.
- IV. **Bills:** A motion was made by OR Smith and seconded by Matt Wolfinger to approve the October bills in the amount of \$30,828.20 Motion passed unanimously.
- V. **Manual Checks:** There were no manual checks for September.
- VI. **City Manager Report:** Doug Terry reported that the condominium project was proceeding very quickly with the exception of Consumers Energy and SEMCO.
- VII. **Adjournment:** A motion was made by OR Smith and seconded by Matt Wolfinger to adjourn the October 14, 2020 meeting at 9:55 p.m. Motion passed unanimously.

Attested: Douglas K. Terry, TIFA Administrator, October 14, 2020