

City of Litchfield

TIFA Regular Meeting Minutes

December 9, 2020

Call to order

Chairman Ed Smith called to order the regular meeting of the Litchfield TIFA at 7:00 p.m. on December 9, 2020 by telephone conference because of the COVID-19 Pandemic.

Chairman Smith conducted a roll call. The following persons were present: Ed Smith, Bill Nobles, Mike Warren, O.R. Smith, Brendan Sanger, Matt Wolfinger, and Don Failing

Absent: None

Others Present: Doug Terry, TIFA Administrator

Minutes: A motion was made by O.R. Smith and seconded by Mike Warren to approve the minutes of the Regular TIFA Meeting held on November 11, 2020. Motion passed unanimously.

- I. Balance Sheet, Revenue and Expenditure Report for November 2020
After board review, a motion was made by Brendan Sanger and seconded by O.R. Smith to accept and place on file for audit the November 2020 Balance Sheet & Revenue Report. Motion passed unanimously.
- II. Condominium Update: Chairman Ed Smith presented an update of the new condominiums being built in Hawthorn Heights. Ed stated that the exterior and roof were completed and drywalling would start after Consumers Energy completed the electrical service connection. However, Consumers Energy was slow and bureaucratic in their application process.
- III. Bills: A motion was made by O.R. Smith and seconded by Matt Wolfinger to approve the December bills in the amount of \$26,068.52. Motion passed unanimously.
- IV. Golf Course Update: Doug Terry reported that he, Bill Sours, and O.R. Smith will attend the next Litchfield Township monthly meeting on

December 14, 2020 to inquire as to a possible PA 425 Agreement so that a less costly liquor license may be acquired for the golf course.

- V. **Performance Pay:** A motion was made by Mike Warren and seconded by Bill Nobles to approve a performance pay appropriation for both full time and part time of \$150 and \$75 respectively. Motion passed unanimously.
- VI. **City Manager Report:** Doug Terry reported that Request for Proposals for Fiber Optics had been advertised and awaiting responses.
- VII. **Adjournment:** A motion was made by Mike Warren and seconded by Brendan Sanger to adjourn the December 9, 2020 meeting at 7:45 p.m. Motion passed unanimously.

Attested: Douglas K. Terry, TIFA Administrator, December 9, 2020