City of Litchfield

TIFA Regular Meeting Minutes

May 13, 2020

Phone Conference Meeting/Covid-19

Call to order

Chairman Ed Smith called to order the regular meeting of the **Litchfield TIFA** at **7:00 p.m.** on **May 13, 2020** in **Litchfield City Hall**.

Chairman Smith conducted a roll call. The following persons were present: Ed Smith, Bill Nobles, Mike Warren, O.R. Smith, Matt Wolfinger, Don Failing, and Brendan Sanger

Absent: None

Others Present: Jill Barrett, Treasurer/Finance Director and Susan Ballinger, City Clerk

I. **Minutes:** A motion was made by Mike Warren and seconded by O.R. Smith to approve the minutes of the Regular TIFA Meeting held on March 11, 2020. Roll Call Vote: 7 Yea's 0 Nay's 0 Absent/Abstain. Motion passed unanimously.

II. **Balance Sheet and Revenue & Expenditure Statements:** After board review, a motion was made by Brendan Sanger and seconded by Don Failing to accept and place on file for audit the March 2020 Balance Sheet & Revenue Report. Roll Call Vote: 7 Yea's 0 Nay's 0 Absent/Abstain Motion passed unanimously.

III. **Balance Sheet and Revenue & Expenditure Statements:** After board review, a motion was made by Mike Warren and seconded by O.R. Smith to accept and place on file for audit the April 2020 Balance Sheet & Revenue Report. Roll Call Vote: 7 Yea's 0 Nay's 0 Absent/Abstain Motion passed unanimously.

IV. **Resolution to Adopt the 2020-2021 TIFA Budget** – A motion was made by Brendan Sanger to adopt the 2020-2021TIFA Budget Resolution as presented, seconded by O.R. Smith.
Roll Call Vote: 7 Yea's 0 Nay's
0 Absent/Abstain Motion passed unanimously.

V. **Litchfield Greens, Fees for 2020:** Bill Nobles informed the board that he had been approached and asked if the board would consider reducing the golf season costs due to the late date of opening the course and the loss of league weeks of golfing. After discussion amongst the board it was the consensus of the board to not change the 2020 golf fees and league members can extend their golf weeks into the fall if needed.

VI. **Condominium Revision Authorization** - Chairman, Ed Smith explained to the board the reason for the request to increase the approved expenditure amount from the March meeting needed to proceed with construction of the two new condominiums at 431 E. Birch Street and 433 E. Birch Street. After board discussion, a motion was made by Bill Nobles to amend the previous allowed amount to an amount not to exceed of $410,000.00 to finish two condo units by Bill Brigham, supported by Don Failing. Roll Call Vote: 7 Yea's 0 Nay's
0 Absent/Abstain Motion passed unanimously.

VII. **Bills:** A motion was made by O.R. Smith and seconded by Matt Wolfinger to approve the May bills in the amount of $5,261.40. Motion passed unanimously. Roll Call Vote: 7 Yea's 0 Nay's
0 Absent/Abstain Motion passed unanimously.

VIII. **Manual Checks:** A motion was made Mike Warren and seconded by Bill Nobles to approve the manual checks for March & April in the amount of $18,100.58. Motion passed unanimously. Roll Call Vote: 7 Yea's 0 Nay's
0 Absent/Abstain Motion passed unanimously.

IX. Comments: O.R. stated that a lot of businesses are receiving new roofs due to the hail storm.

Bill Nobles stated that the industrial parking lots have about a 30% increase of cars in their lots which is a good sign.

Brendan Sanger stated that he was informed that Ford has had some trouble with their supply chain.

Ed Smith stated the he was at American Axel and they had some machines running. Also there has been some mention of bringing fiber optics into the industrial park and looks very promising.

Mike Warren asked about IB&M. O. R. stated that IB&M are still working on financing but they seem to be moving along.

X. Adjournment: A motion was made by Brendan Sanger and seconded by O.R. Smith to adjourn the May 13, 2020 meeting at 7:40 p.m. Motion passed unanimously.

Attested: Susan Ballinger, Clerk.