

City of Litchfield

TIFA Regular Meeting Minutes

June 10, 2020

Call to order

Chairman Ed Smith called to order the regular meeting of the Litchfield TIFA at 7:00 p.m. on June 10, 2020. (This meeting was held by Phone Conference due to the Covid-19 Pandemic)

Chairman Smith conducted a roll call. The following persons were present: Ed Smith, Bill Nobles, Mike Warren, O.R. Smith, Matt Wolfinger, Brendan Sanger, and Don Failing

Absent: None

Others Present: Julie Games - Hillsdale County Commissioner and Doug Terry - TIFA Administrator

- I. Minutes: A motion was made by O.R. Smith and seconded by Matt Wolfinger to approve the minutes of the Regular TIFA Meeting held on May 13, 2020. Motion passed unanimously.
- II. Balance Sheet and Revenue & Expenditure Statements: After board review, a motion was made by O.R. Smith and seconded by Matt Wolfinger to accept and place on file for audit the May 2020 Balance Sheet & Revenue Report. Motion passed unanimously.
- III. TIFA Budget Amendments 2019-2020: The City of Litchfield Finance Director prepared the proposed budget amendments for the fiscal year ending June 30, 2020. A motion to approve the amendments as presented was made by O.R. Smith and seconded by Matt Wolfinger. Motion passed unanimously.
- IV. Bills: A motion was made by O.R. Smith and seconded by Matt Wolfinger to approve the June bills in the amount of \$13,522.38. Motion passed unanimously.

- V. **Manual Checks:** A motion was made by Mike Warren and seconded by O.R. Smith to approve the manual checks in the amount of \$408.86. Motion passed unanimously.
- VI. **City Manager Report:** Doug Terry presented a report on activities with the City of Litchfield. He stated that the manufacturing companies in the industrial park were modifying their production stations to be in compliance with Covid -19 specifications. Doug Terry also gave a brief report on fiber optic progress with Merit.
- VII. **Board & Citizen Comments:** Julie Games, Hillsdale County Commissioner, updated the TIFA Board on Hillsdale County issues and events.
- VIII. **Adjournment:** A motion was made by Don Failing and seconded by O.R. Smith to adjourn the June 10, 2020 meeting at 7:24 p.m. Motion passed unanimously.

Attested: Douglas K. Terry, TIFA Administrator, June 10, 2020