

REGULAR MEETING
Litchfield City Council - City Council Room
December 15, 2020 at 6:30 p.m.
FREE PHONE CONFERENCE CALL

Mayor O.R. Smith called the meeting to order at 6:30 p.m.

Roll Call: Present – Mayor Smith, Councilpersons – Rick Siebert, Abe Dane, Kevin Collins, Jessica Bills and Steve Schlumm.

Absent: Don Bannick

Also Present – City Manager - Douglas Terry, Treasurer/Finance Director - Jill Barrett, Clerk – Susan Ballinger, DPW Supervisor- Tony Langhann, Deputy Clerk/Treasurer – Lauren Skelly, Chief-Dan Roberts,

Consent Agenda – Councilman Siebert moved to approve the consent agenda and place on file, supported by Councilwoman Bills. Roll Call Vote: 6 Yea's 0 Nay's 1 Absent Motion carried.

Call to the Public – None

Discuss Approval of Keck Consulting Services Proposal – Councilman Collins moved to approve the proposal from Keck Consulting, supported by Councilman Dane. Roll Call Vote: 6 Yea's 0 Nay's 1 Absent Motion carried.

Review/Discuss Peerless Midwest Quote – Councilman Collins moved to approve the quote from Peerless Midwest in amount of \$12,754.00, supported by Councilman Schlumm. Roll Call Vote: 6 Yea's 0 Nay's 1 Absent Motion carried.

Fire Board Contract 2021-2022 - Councilman Siebert moved to accept the Fire Board Contract and to allow for a 2% increase in the contract when billed from the fire department, supported by Councilman Collins. Roll Call Vote: 6 Yea's 0 Nay's 1 Absent Motion carried.

Review/Discuss Phone Quote - Councilman Dane move to approve the quote from IVS to install a new phone system, supported by Councilman Schlumm. Roll Call Vote: 5 Yea's 1 Nay (Siebert) 1 Absent Motion carried

Resolution 2020-18 – Annual MDOT Performance Resolution – Mayor Smith moved to approve Resolution 2020-18 and authorizes the city clerk to sign, supported by Councilman Collins. Roll Call Vote: 6 Yea's 0 Nay's 1 Absent Motion carried.

Sewer Credit Request -985 Adams St. – Councilman Siebert moved to approve the sewer credit request in an amount of \$22.85, supported by Councilwoman Bills. Roll Call Vote: 6 Yea's 0 Nay's 1 Absent Motion carried

Approve Lot Line Adjustment -Golf Course Property – Councilman Collins moved to approve the lot line adjustment as presented, supported by Councilman Schlumm. Roll Call Vote: 6 Yea's 0 Nay's 1 Absent Motion carried.

Request to Combine Lots Gary & Gloria Goheen (Parcel's 09-075-001-004 & 19-075-001-005) – Councilman Siebert moved to approve the request to combine lots as presented, supported by Councilman Dane. Roll Call Vote: 6 Yea's 0 Nay's 1 Absent Motion carried.

Approve Outdoor Mail/Drop Payment Box – Councilman Collins moved to approve the purchase for the city's outdoor payment drop box, supported by Councilman Schlumm. Roll Call Vote: 5 Yea's 1 Nay (Bills) 1 Absent Motion carried.

Approve DDA Re-Appointments for Jack Smith and Ed Smith - Councilman Siebert moved to re-appointment both Jack Smith and Ed Smith to the City's Downtown Development Authority Board, supported by Councilwoman Bills. Roll Call Vote: 6 Yea's 0 Nays 1 Absent Motion carried.

City Council Board Members Committee Appointments – Councilman Siebert moved to approve the council appointments as presented by Mayor Smith, supported by Councilman Collins. Roll Call Vote: 6 Yea's 0 Nays 1 Absent Motion carried.

Budget Finance:	Jessica Bill, O.R. Smith and Rick Siebert
Police Administration:	Kevin Collins
Fire Board:	O.R. Smith and Kevin Collins
Sewer and Water:	Rick Siebert and Steve Schlumm
Streets and Sidewalks:	Steve Schlumm and Don Bannick
Planning Commission:	Don Bannick and Abe Dane
DDA:	Jessica Bills and O.R. Smith

Bills for Approval – Councilman Siebert moved to approve the bills in amount of \$94,679.16 and charge to the proper accounts, supported by Councilman Collins. Motion carried. Roll Call Vote: 6 Yea's 0 Nays 1 Absent Motion carried.

Police Report – Councilman Collins moved to approve the police report as presented and place on file, supported by Councilwoman Bills. Motion carried.

Public Works Report – Councilwoman Bills moved to accept the public works report as presented and place on file, supported by Councilman Collins. Motion carried.

Treasurers Update –Treasurer Barrett stated she has been working on finishing the audit and end of year state reporting. The audit has been delayed due to Covid -19 but will be presented at the January meeting unless the board wants to have a special meeting, it was consensus of the board to have the audit presentation in January. Treasurer Barrett stated winter tax collection is underway and we put a notice informing the public that although the city office is closed to the public; there is staff is in the building to serve them if needed.

City Manager's Update – Manager Terry updated the board on the possibility of entering into a 425 agreement with the Litchfield Township regarding the golf course property. The city is negotiating the sale of the golf course.

Committee Reports – None

Councilpersons Concerns – Councilman Dane stated he would like to have in-person board meetings going forward. Clerk Ballinger stated that currently the amended Open Meetings Act requires boards to meet in-person starting in January 2021 unless state legislators amend it before the end of the year 2020.

Adjournment – Councilman Collins moved to adjourn at 7:50 p.m., supported by Councilman Siebert. Roll Call Vote: 6 Yea's 0 Nays 1 Absent Motion carried. Motion carried.