

REGULAR MEETING  
Litchfield City Council - City Council Room  
February 20, 2018 - 6:30 PM

Mayor O.R. Smith called the meeting to order at 6:30 PM.

Roll Call: Present – Mayor O.R. Smith, Councilpersons – Don Bannick, Rick Siebert, Dan Efstathiou, Kevin Collins and Jessica Bills.

Absent: Andy Reynolds

Also Present – City Manager - Douglas Terry, Clerk – Susan Ballinger, Treasurer/Finance Director-Jill Barrett Chief – Dan Roberts, Deputy Clerk/Treasurer – Lauren Skelly, Assessor-Jim Uyl, Julie Games-Hillsdale County Commissioner and TJ Jordan-Business Owner

Councilman Bannick moved to accept/approve the absence of Councilman Reynolds, support by Councilman Siebert. Motion carried.

**Consent Agenda** – Councilman Siebert moved to approve the consent agenda as presented and place on file, supported by Councilman Bannick. Motion carried.

**Call to the Public**- None

**Domestic Harmony Contract** – Councilman Siebert moved to accept and authorize the City Manager to sign the contract for an amount of \$350.00 between the City and Domestic Harmony, seconded by Councilwoman Bills. Motion carried.

**Resolution 2018-04 2018 March Board of Review Meeting Dates** - Councilman Bannick moved to adopt Resolution 2018-04, supported by Councilman Siebert. Motion carried.

**Resolution 2018-05 Adopt Procedures for Granting and Removing Real Property Exemptions**– Councilman Bannick moved to adopt Resolution 2018-05, supported by Councilwoman Bills. Motion carried.

**Resolution 2018-06 Adopt a Waiver of Interest and Penalty for Property Transfer Affidavits**– Councilwoman Bills moved to adopt Resolution 2018-06, supported by Councilman Efstathiou. Motion carried.

**Resolution 2018-07 2017-2018 Budget Amendments**– Councilman Bannick moved to adopt Resolution 2018-07, supported by Councilman Siebert. Motion carried.

**First Reading Ordinance 2018-01 To Amend Chapter 1266 of the Codified Ordinance of Litchfield, Michigan to Allow a Single Family Dwelling as a Conditional Use in the B-2 District** - Clerk Ballinger gave a first reading of Ordinance 2018-01. City Manager Doug Terry explained to the board that the said property was in the B-2 district and the current owner would like to make the house a rental property but if in the future the property is sold it could be used for either a business or a home.

**TIFA Board Re-Appointment – Brendan Sanger** – Councilman Bannick moved to re-appoint Brenda Sanger to the TIFA Board, support by Councilwoman Bills. Motion carried.

**Bills for Approval** – Councilwoman Bills moved to approve the bills in the amount of \$51,226.82 and apply to the proper accounts, supported by Councilman Efstathiou. Motion carried.



**Police Report** – Councilman Siebert, moved to accept the police report as presented and place on file, supported by Councilman Collins. Motion carried.

**Public Works Report** – Councilman Bannick moved to accept the public works report as presented and place on file, seconded by Councilman Siebert. Motion carried.

**Treasurers Update** –Treasurer Barrett informed the board that she is in the process of collecting property taxes and she has collected most of the IFT'S and Personal Property. She has finished estimates for the budget and is working on finishing next year's budget.

**City Manager's Update** – Manager Terry informed the board that the city's garbage contract is up this June and he is asking if the board would like to go out for bids or negotiate and stay with our current provider. It was consensus of the board to have the manager look into going out for bids.

Manager Terry also informed the board that things are going well for the golf course and TIFA is looking at possibly building a spec-house in Hawthorn Heights. Manager Terry will be giving a TIFA presentation to the Hillsdale Board of County Commissioners updating their board on things that TIFA has accomplished.

Mayor O.R. Smith asked what it would cost the city to have the street lights turned on in the new phase of Hawthorn Heights. Treasurer Barrett stated that those lights are all metered lights and she estimated around \$480 per year for all 13 lights. Manager Terry stated he will have a more accurate rate on the cost and he could report back that information at the March meeting.

**Committee Reports** – None

**Councilpersons Concerns** –None

**Correspondence** – None

**Adjournment** – Councilman Bannick moved to adjourn at 7:06 p.m., seconded by Councilman Collins. Motion carried.

