

REGULAR MEETING  
Litchfield City Council - City Council Room  
February 18, 2020 at 6:30 PM

Mayor O.R. Smith called the meeting to order at 6:30 PM.

Roll Call: Present – Mayor Smith, Councilpersons – Don Bannick, Rick Siebert, Dan Efstathiou, Andy Reynolds, Kevin Collins and Jessica Bills.

Absent: None

Also Present – City Manager - Douglas Terry, Treasurer/Finance Director - Jill Barrett, Clerk – Susan Ballinger, Police Chief –Dan Roberts, DPW Supervisor- Tony Langhann, Deputy Clerk – Lauren Skelly, Abe Dane, Robert Eichler, Sheryl Pitts, Chris Meyers, Hannah Jordan and HCC-Julie Games.

**Consent Agenda** – Councilman Siebert moved to approve the consent agenda and place on file, seconded by Councilman Collins. Motion carried.

**Call to the Public** - Robert Eichler of Scipio Township spoke to the board members regarding the up in coming election on millage requests and the Hillsdale County Sheriff.

Julie Games stated that she has been re-elected to District 2 and gave the board members information on multiple boards that she is currently serving, offering her services if needed.

Chris Meyer 's introduced himself to the board and asked for the boards support to be elected for the Hillsdale County Road Commissioner.

**Domestic Harmony Contract – Hannah Jordan** - Councilman Siebert moved to authorize the contract between Litchfield and Domestic Harmony for an amount of \$350.00, supported by Councilman Reynolds. Motion carried.

**First Reading Ordinance 2020-01- to approve Editing & Inclusion of Certain Ordinances & Resolutions** - Clerk Ballinger gave the first reading of Ordinance 2020-01, no action required at this time.

**Resolution 2020-03 – 5-year MDOT Trunkline Contract** – Councilman Bannick moved to adopt Resolution 2020-03, supported by Councilwoman Bills. Motion carried.

**MDOT Trunkline Contract Authorize City Manager & City Clerk to Sign** - Councilman Bannick moved to authorize the City Manager and Clerk to sign the MDOT contract, supported by Councilman Reynolds. Motion carried.

**Resolution 2020-04 Amend 2019-2020 Budget** – Councilman Siebert moved to adopt Resolution 2020-04, supported by Councilman Collins. Motion carried.

**Sewer Pump Replacement Request** – Councilman Bannick moved to approve the quote from Dubois-Cooper in an amount of \$2,100, supported by Councilwoman Bills. Motion carried.

**TIFA Board Reappointment – Bills Nobles** – Councilwoman Bills moved to reappoint Bill Nobles to the TIFA Board, supported by Councilman Bannick. Motion carried.

**TIFA Board Reappointment – Matt Wolfinger** – Councilman Siebert moved to reappoint Matt Wolfinger to the TIFA Board, supported by Councilman Reynolds. Motion carried.

**Bills for Approval** – Councilman Bannick moved to approve the bills in the amount of \$193,952.47 and charge to the proper accounts, seconded by Councilman Efstathiou. Motion carried.

**Police Report** – Councilman Siebert moved to approve the police report as presented and place on file, supported by Councilman Reynolds. Motion carried.

**Public Works Report** – Councilman Reynolds moved to approve the public works report as presented, seconded by Councilwoman Bills. Motion carried.

**Treasurers Update** – Treasurer Barrett informed the board that most of the IFT's and personal property taxes have been collected and over the next week she will be working on getting all those collected. In March she will do her 2019 tax settlement with the county. After tax settlement, she will begin to estimate our current year's revenues and expenditures so that she can begin to work on the next fiscal year's budget. Once March Board of Review is done, she will be able to estimate next year's budget numbers a little better.

**City Manager's Update** – Manager Terry stated the engineers are now working to finalizing the design on the Mill Street project. Manager Terry informed the board that there will be adjustments made to Mill Street to lower the road to help with runoff water. We are currently looking into making these corrections possibly in the spring.

TIFA has a lot going on and we are currently working on improving the internet in the industrial park which we hope will help the rest of the community as well.

The pool's progress report is in the board's packet and we are waiting on the engineers to upload the specifications/bid information on the grant website; then, we the administration, will go in and approve what the engineers have submitted to the state. After that, the state will look at the information and once the state approves the documents the city can go out for the bids.

We should be getting the new dump-truck soon.

**Correspondence** – None

**Committee Reports** – None

**Councilpersons Concerns** – None

**Adjournment** – Councilman Bannick moved to adjourn at 7:00 p.m., supported by Councilman Siebert. Motion carried.