

REGULAR MEETING  
Litchfield City Council - City Council Room  
January 16, 2018 - 6:30 PM

Mayor O.R. Smith called the meeting to order at 6:30 PM.

Roll Call: Present – Mayor O.R. Smith, Councilpersons – Don Bannick, Rick Siebert, Dan Efstathiou, Kevin Collins, Jessica Bills and Andy Reynolds

Absent: None

Also Present – City Manager - Douglas Terry, Clerk – Susan Ballinger, Treasurer/Finance Director-Jill Barrett Chief – Dan Roberts, Deputy Clerk/Treasurer – Lauren Skelly, Mike Warner-Index and Andy Barrand-HDN.

**Consent Agenda** – Councilman Siebert moved to approve the consent agenda as presented and place on file, supported by Councilwoman Bills. Motion carried.

**Call to the Public**- None

**Resolution 2018-01 MDOT Annual Performance Contract** - Councilman Bannick moved to adopt Resolution 2018-01 MDOT Annual Performance Contract, supported by Councilman Reynolds. Motion Carried.

**Resolution 2018-02 Annual Poverty Guidelines** – Councilman Bannick moved to adopt Resolution 2018-02 Annual Poverty Guidelines, supported by Councilwoman Bills. Motion Carried.

**Public Hearing – To Hear and Discuss Comments to Change Regular City Elections for City Offices from Odd Year Election to Even Year Election.** Mayor Smith opened the public hearing 6:33 p.m.

With no comments and/or concerns from the public, Mayor Smith closed the public hearing at 6:36 p.m.

**Resolution 2018-03-Change Regular City Elections for City Offices from Odd Year Election to Even Year Election**- Councilwoman Bills moved to adopt Resolution 2018-03 Change Regular City Elections for City Offices from Odd Year Election to Even Year Election, support by Councilman Reynolds.

Clerk Ballinger took a roll call vote: Council members: Bannick –Yes, Reynolds –Yes, Siebert –Yes, Bills –Yes, Efstathiou-Yes, Collins-Yes and Mayor Smith – Yes.

Yeas -7                      Nays – 0                      Absent – 0      Motion Carried.

**City of Litchfield & Litchfield Fire Service 2018-2019 Contract Authorize Mayor and Clerk to sign.**

Councilman Bannick moved to accept the City of Litchfield & Litchfield Fire Service 2018-2019 Contract as presented and authorizes both the Mayor and Clerk to sign, support by Councilman Siebert. Motion Carried.

**Bills for Approval** – Councilman Bannick moved to pay the bills as presented in the amount of \$105,940.33 and charge to proper accounts, supported by Councilman Reynolds. Motion carried.

**Police Report** – Councilman Reynolds, moved to accept the police report as presented and place on file, supported by Councilman Efstathiou. Motion carried.

**Public Works Report** –Councilman Bannick moved to accept the public works report as presented and place on file, seconded by Councilwoman Bills. Motion carried.

**Treasurers Update** – Treasurer Barrett informed the board on her yearend reports and she was able to submit the F65 report just in time to meet the deadline. Treasurer Barrett handed out a copy of the Economic Vitality Incentive Program report to the board members and stated that the state puts out and is part of revenue sharing. Now she is required to provide certain reports and make them available on line to the public in order for the city to receive that portion of the revenue sharing. This report that was just given to the board tonight are based off the audit or F65 reports and are due a month earlier than the F65 report, so these reports weren't done on time because she didn't have the audit or F65 reports done to base it off of, so now that the F65 is done she is working on completely the other reports. The city will miss a small amount of revenue sharing for the first quarter but will receive the following quarter.

Treasurer Barrett stated she will more than likely bring some budget amendments to the at the next meeting it is only required to be done once a year but doing amendments more than once a year demonstrates the city is being fiscally responsible.

**City Manager's Update** – Manager Terry informed the board that the he has started putting together bid specifications for Warner Avenue and Park Street for milling and paving. Also, he has been working on possible water main replacement on Mill Street and Southfield Street.

**Correspondence** – None

**Committee Reports** – None

**Councilpersons Concerns** –None

**Adjournment** – Councilman Bannick moved to adjourn at 6:48 p.m., seconded by Councilman Siebert. Motion carried.