

REGULAR MEETING
Litchfield City Council - City Council Room
July 18, 2017 - 6:30 PM

Mayor Smith called the meeting to order at 6:30 PM.

Roll Call: Present -- Mayor Ed Smith, Councilpersons -- OR Smith, Jessica Bills, Andy Reynolds, Don Bannick, Rick Siebert and Dan Efstathiou.

Absent: None

Also Present -- City Manager - Douglas Terry, Clerk -- Susan Ballinger, Treasurer - Jill Barrett, Police Chief -- Dan Roberts, Deputy Clerk/Treasurer -- Lauren Skelly, DPW Superintendent - Tony Langhann, Doug Sanford- Emergency Management Hillsdale County and Andrew King -- Hillsdale Daily News

Consent Agenda -- Councilman Bannick moved to approve the consent agenda as presented and place on file, supported by Councilman Efstathiou. Motion carried.

Call to the Public -- Doug Sanford presented the board with a check covering 13 months of the city's portion of DMCI's leasing fees with Hillsdale County's rental agreement for use of the Radio Tower located on city property. Mr. Sanford thanked the board their cooperation and invited the board to tour their facility.

Resolution 2017-16 Release of 2017 Edition of Master Plan -- Councilman Bannick moved to approve Resolution 2017-16, supported by Councilman Smith. Motion carried.

Resolution 2017-17 Submit request to State for Grant to Purchase New Voting Equipment -- Councilman Bannick moved to approve Resolution 2017-17, supported by Councilwoman Bills. Motion carried

First Reading, Ordinance 2017-02- Amend Section 856.01(b) To Exempt Solicitor or Peddler from Definition Regarding Operation of Food Truck when Located in the I-1 Industrial Zoning District. Clerk Ballinger gave the first reading of Ordinance 2017-02 to the board. No action required at this time.

First Reading, Ordinance 2017-03- Amend Section 1266.06 To Allow for Operation of Food Trucks as Permitted Use Within the I-1 Industrial Zoning District. Clerk Ballinger gave the first reading of Ordinance 2017-03 to the board. No action required at this time.

Engagement Letter from CHBW & Co., P.C. -- Authorizing the City Manager and Mayor to Sign -- Councilman Smith moved to authorize the Mayor and City Manager to sign the CHBW & Co. Engagement Letter, supported by Councilman Reynolds. Motion carried.

Review & Discuss Proposal for Security Camera at the Pool and New Park Area -- Manager Terry informed the board of the need to install security cameras at the new park and pool area. Councilman Bannick moved to accept the bid form Total Security in the amount of \$1,738.00, supported by Councilwoman Bills. Motion carried.

Bills for Approval -- Councilman Bannick moved to pay the bills as presented in the amount of \$142, 312.53 and charge to proper accounts, supported by Councilman Smith. Motion carried.

Police Report -- Councilman Reynolds, moved to accept the police report as presented and place on file, supported by Councilman Smith. Motion carried.

Public Works Report -- Councilman Smith moved to accept the public works report as presented and place on file, seconded by Councilman Reynolds. Motion carried.

Treasurers Update – Treasurer Barrett informed the board that she is working on closing the city books for fiscal year 2016-2017.

City Manager's Update – Manager Terry updated the board on the pool and the new playground. Manager Terry stated that city administration will be sending out requests for bids to purchase a new DPW Truck and wanted the board's direction on whether to keep the bid requests in Hillsdale County. It was the consensus of the board to seek bids for a new truck both inside and outside Hillsdale County. Manager Terry stated that the veteran's memorial is going well and the Hi-Lex project is moving along.

Manager Terry updated the board on the status of the Consumers Energy installing the new lines in the Industrial Park.

Correspondence – Mayor Smith stated he would like to congratulate City Clerk Susan Ballinger on becoming CMC certified.

Committee Reports – Councilman Smith stated the fire board passed the annual 2% increase for the city's contribution for fire service to our city.

Councilpersons Concerns – None

Adjournment – Councilman Bannick moved to adjourn at 7:20 p.m., seconded by Councilman Smith. Motion carried.

Respectfully submitted
Susan Ballinger, City Clerk