

REGULAR MEETING
Litchfield City Council - City Council Room
July 16, 2019, 2019 - 6:30 PM

Mayor- O.R. Smith called the meeting to order at 6:30 PM.

Roll Call: Present – Mayor Smith, Councilpersons – Don Bannick, Rick Siebert, Dan Efstathiou, Kevin Collins, Andy Reynolds and Jessica Bills.

Absent: Kevin Collins

Also Present – City Manager - Douglas Terry, Treasurer/Finance Director - Jill Barrett, Police Chief. –Dan Roberts, Deputy Clerk – Lauren Skelly, Homer Index –Matt & Cindy Paletis, Richard Luna, Darcie White, Janice Davis, Robert Eichler and Julie Games-HCRC

Absence – Councilman Siebert moved to excuse the absence of Councilmember Kevin Collins, supported by Councilwoman Bills. Motion carried.

Consent Agenda – Councilman Siebert moved to approve the consent agenda as presented and place on file, seconded by Councilman Reynolds. Motion carried.

Call to the Public- Litchfield residents addressed the board regarding the Mill Race issues and asked for the city to have a joint meeting with the Litchfield Township, DEQ and Engineers to try and come up with a plan that will benefit all involved.

Robert Eichler asked board members to consider writing to the Bureau of Election regarding Tim Shaw holding (3) positions within Hillsdale County.

Julie Games updated board members on current issues happening with Hillsdale County Road Commission.

Consumers Energy Authorizations for Change in Standard Contract Form 547 - Authorize City Clerk to Sign - Councilman Bannick moved to authorize the Clerk to sign the Consumers Contract 547, support by Councilwoman Bills. Motion Carried.

Resolution 2019-15 -- Authorize Changes to Standard Lighting Contract - Councilman Bannick moved to approve Resolution 2019-15, support by Councilman Reynolds. Motion Carried.

Consumers Energy Standard Lighting Contract Form 548-Authorize City Clerk to Sign - Councilman Bannick moved to authorize the Clerk to sign the Consumers Contract 548, support by Councilman Efstathiou. Motion Carried.

Resolution 2019-16 – Enter into Contract w/Consumers Energy for Lighting Service - Councilman Bannick moved to approve Resolution 2019-16, support by Councilman Reynolds. Motion Carried.

CHBW – Letter of Engagement –Authorize City Manger and Mayor to Sign - – Councilman Bannick moved to accept the Engagement Letter from CHBW & Co., P.C. and authorize the City Manager and Mayor to sign, seconded by Councilman Siebert. Motion carried.

Review Bids for Roof o Old DPW Building – Councilman Bannick moved to accept the bid from Braman Roofing in an amount of \$15,363 with a written 20 year warranty, support by Councilman Reynolds. Motion Carried.

Review Police Car Bids – Councilman Bannick moved to approve the bid from Stillwell Ford in an amount of \$44,428.34, support by Councilman Reynolds. Motion Carried

Discuss 5 Year Recreation Plan Survey – After discussion amongst board member it was the consensus of the board to have the city administration shorten the survey down to just questions regarding recreation and bring back a revised survey for review at the next regular council meeting.

Laureen Birdsall Proposal – Councilman Siebert moved to approve the payment to Laureen Birdsall not to exceed \$1500.00 for follow-up work regarding the AMAR Audit, support by Councilwoman Bills. Motion Carried.

Computer Upgrades – Councilman Siebert moved to accept the proposal from IT Right for an amount not to exceed \$6,460.00 with reimbursement from the Litchfield Fire Department in an amount of \$1029.00, support by Councilman Reynolds. Motion Carried..

Sewer Credit Request – Miller 224 Centennial Street – Councilman Bannick moved to approve a sewer credit in an amount of \$48.72, support by Councilwoman Bills. Motion Carried

Bills for Approval – Councilman Bannick moved to approve the bills in the amount of \$351,609.30 and charge to the proper accounts, seconded by Councilman Efstathiou. Motion carried.

Police Report – Councilman Siebert moved to approve the police report as presented and place on file, seconded by Councilman Reynolds. Motion carried.

Public Works Report – Councilman Reynolds moved to accept the public works report as presented and place on file, seconded by Councilwoman Bills. Motion carried.

Treasurers Update – Treasurer Jill Barrett informed the board that she has been working on end of year fiscal books. Treasurer Barrett gave board members a quarterly financial report but informed them those numbers will change as she continues to book items but she will issue the board a final copy when she is finished closing the books.

City Manager's Update – Manager Terry updated the board on the closing of Newco/Nex Solutions, Mill Race, Mill Street, pool grant, Hawthorn Heights MSHDA Housing project, Saint Joe Mobile Home Park adding a few more mobile homes and the chip/seal street projects for year 2020 which will cover St Joe Street, Simpson Drive and River Drive.

Correspondence –None

Committee Reports – None

Councilpersons Concerns – None

Adjournment – Councilman Bannick moved to adjourn at 8:08 p.m., seconded by Councilman Reynolds. Motion carried.