

REGULAR MEETING
Litchfield City Council - City Council Room
July 17, 2020 at 6:30 p.m.
FREE PHONE CONFERENCE CALL

Mayor O.R. Smith called the meeting to order at 6:30 p.m.

Roll Call: Present – Mayor Smith, Councilpersons – Don Bannick, Rick Siebert, Dan Efstathiou, Andy Reynolds, Kevin Collins and Jessica Bills.

Absent: None

Also Present – City Manager - Douglas Terry, Treasurer/Finance Director - Jill Barrett, Clerk – Susan Ballinger, Police Chief – Dan Roberts, DPW Supervisor- Tony Langhann, Deputy Clerk/Treasurer – Lauren Skelly, HCC- Julie Games and Kathy Schmidt.

Consent Agenda – Councilman Siebert moved to approve the consent agenda and place on file, seconded by Councilwoman Bills. Roll Call Vote: 7 Yea's 0 Nay's 0 Absent Motion carried.

Call to the Public – Ms. Schmitt informed board members that she is running for Hillsdale County Commissioner on the August ballot. Ms. Schmitt also informed the board with her background information and what she feels qualifies her for the position.

Julie Games updated the board on what she and the Hillsdale County Commissioner board members are currently working on and that she too is running for re-election for the Hillsdale County Commissioner.

Discuss Approval for Kustom Signals Quote-Police Car- Councilman Bannick moved to approve the bid from Kustom Signals in an amount of \$1,742.00, supported by Councilwoman Bills.
Roll Call Vote: 7 Yea's 0 Nay's 0 Absent Motion carried.

Discuss Approval for Digital Ally Quote - Councilman Bannick moved to approve the bid from Digital Ally in an amount of \$4055.00, supported by Councilman Collins.
Roll Call Vote: 7 Yea's 0 Nay's 0 Absent Motion carried.

Discuss Approval Sewer Pump -West Saint Joe St. – Councilman Siebert moved to approve the quote from DuBois -Cooper in an amount of \$3,126.00, supported by Councilman Collins.
Roll Call Vote: 7 Yea's 0 Nay's 0 Absent Motion carried.

Approve Mill Street Change Order #4-Deduction – Councilman Siebert moved to approve Changer Order #4 from Jones & Henry for a deduction amount of \$21,182.15, supported by Councilwoman Bills.
Roll Call Vote: 7 Yea's 0 Nay's 0 Absent Motion carried.

Approve Mill Street Watermain Replacement Project Final Payment to Parrish – Councilman Collins moved to approve the final payment to Parrish Excavating in an amount of \$103,597.11, supported by Councilman Reynolds.
Roll Call Vote: 7 Yea's 0 Nay's 0 Absent Motion carried.

Mill Street Project-Approval Jones & Henry Inspection Fees – Councilman Siebert moved to approve the bill from Jones & Henry for Mill Street inspection/design fees in an amount of \$12,000.00, supported by Councilman Collins.
Roll Call Vote: 7 Yea's 0 Nay's 0 Absent Motion carried.

Discuss Approval Chip & Seal W. Saint Joe, Simpson Drive and Jesco Drive – Councilman Bannick moved to approve the quote from Highway Maintenance & Construction in an amount of \$50,197.05 with reimbursement from the TIFA board for both Jesco and Simpson Drive, supported by Councilwoman Bills.
Roll Call Vote: 7 Yea's 0 Nay's 0 Absent Motion carried.

Approve the Order of Beacon Parts (95-Encoders and 90 Endpoints) \$19,122.40 – Councilman Collins moved to approve the order of Beacon Parts in amount of \$19,112.40, supported by Councilman Siebert.
Roll Call Vote: 7 Yea's 0 Nay's 0 Absent Motion carried.

Bills for Approval – Councilman Bannick moved to approve the bills in amount of \$224,651.03 and charge to proper accounts, supported by Councilman Collins. Roll Call Vote: 7 Yea's 0 Nay's 0 Absent Motion carried.

Police Report – Councilman Siebert moved to approve the police report as presented and place on file, supported by Councilwoman Bills. Roll Call Vote: 7 Yea's 0 Nay's 0 Absent Motion carried.

Public Works Report – Councilman Collins moved to accept the public works report as presented and place on file, supported by Councilman Siebert. Roll Call Vote: 7 Yea's 0 Nay's 0 Absent Motion carried.

Treasurers Update – Treasurer Barrett informed the board that she has been working on closing the books for the June 30th year end. Treasurer Barrett stated that in their packets is the quarterly financial report and there will be changes to that report and when she is finished closing the books she will issue the board a final quarterly report.

City Manager's Update – Manager Terry stated that the city has filed to be reimbursed from the Cares Act in regards to Covid -19, we have not yet received any information regarding that reimbursement. We hope to receive everything back that the city has spent. Treasurer Barrett stated that the city has submitted for a substantial amount of money and that is one of the adjustments we will have to make in the financial statements if the city is approved for the grant.

Manager Terry stated that they are working on a lot of TIFA projects.

Correspondence – Clerk Ballinger reminded the board that the polls will be open for voting on August 4th and that voters will not be required to wear a mask to the polls but the election workers do have to enforce social distancing and not allow a lot of residents to gather in the polling place all at once. Also, we have extra workers that will be sanitizing voting booths every time a voter is done using the booth. We might have to have voters wait outside for a few minutes to allow voters to exit the voting room prior to allowing more voters into the buildings.

Committee Reports – None

Councilpersons Concerns – Councilman Collins asked if the Chip & Seal on the roads will also be fogged. Manager Terry stated yes, that the project is done in two layers, first they put down the fog and then the stone and that process is repeated.

Councilman Siebert asked what was happening with Michigan Hubb. Manager Terry stated that the last conversation he had was that that project was suspended if not complete done. But then, the Mayor and I received a letter asking to take a look at the city sewer discharge limitation. Right now, I would say it's a no go, but in talking with the owner of the old Power Plant property it is still his intent to develop in both a electrical generating station and a data storage facility (like a cloud facility).

Councilman Siebert asked if the Fire Department is pursuing retrieving funds for Covid-19 runs and is anybody pursuing that. DPW Supervisor stated that they have not really incurred any huge expense due to Covid-19.

Adjournment – Councilman Bannick moved to adjourn at 7:20 p.m., supported by Councilman Collins.
Roll Call Vote: 7 Yea's 0 Nay's 0 Absent Motion Carried.