

REGULAR MEETING
Litchfield City Council - City Council Room
June 16, 2015 - 6:30 PM

Mayor Ed Smith called the meeting to order at 6:30 PM.

Roll Call: Present – Mayor Edwin Smith, Councilpersons Jessica Bills, Rick Siebert, Brenda Thomas, Dan Efstathiou, OR Smith-Mayor Pro-Tem and Don Bannick.

Absent – None

Also Present – City Manager- Douglas Terry, Treasurer-Jill Howard, Chief- Dan Roberts, Deputy Clerk/Admin. Asst. – Lauren Skelly and Mike Warner-Homer Index,

Consent Agenda – Councilman Siebert moved to approve the consent agenda, seconded by Councilman Smith. Motion Carried.

Call to the Public – None

Public Hearing to Establish 2015 Tax Levy – Mayor Smith opened the Public Hearing at 6:30 p.m. with no comments/questions, Mayor Smith, closed the Public Hearing at 6:31 p.m.

Resolution 2015-08 to Establish 2015 Tax Levy- Councilman Bannick moved to adopt Resolution 2015-08 Establishing 2015 Tax Levy, seconded by Councilwoman Bills. Motion Carried.

Resolution 2015-09- to Provide for the Establishment of Procedures, Guidelines and Fees to be Charged in Connection with Freedom of Information Act Requests- Deputy Clerk Lauren Skelly stated that this is now mandated by the State of Michigan to make all governments uniformed when it comes to Freedom of Information Act requests and guidelines; a handout had been provided to highlight some changes. Mayor Smith questioned whether the City would be able to collect attorney fees in the case of winning a lawsuit. Deputy Clerk Lauren Skelly stated she did not know have that information. Councilman Bannick moved to adopt Resolution 2015-09 to Provide for the Establishment of Procedures, Guidelines and Fees to be Charged in Connection with Freedom of Information Act Requests, seconded by Councilman Smith. Motion Carried.

Resolution 2015-10 Establishing Authorized Financial Dealers and Institutions – Councilman Bannick moved to adopt Resolution 2015-10 Establishing Authorized Financial Dealers and Institutions, seconded by Councilwoman Bills. Motion Carried.

Resolution 2015-11 Budget Amendments 2014-2015 - Councilman Siebert moved to adopt Resolution 2015-11 Budget Amendments 2014-2015, seconded by Councilman Smith. Motion Carried.

Re-Appointment of Planning Commission Board Member Mary Cooley– Councilman Bannick moved to re-appoint Mary Cooley to the Planning Commission Board, seconded by Councilman Efstathiou. Motion Carried.

DDA Board Member Appointment Amy Gillis - Councilman Smith moved to appoint Amy Gillis to the Downtown Development Authority Board, seconded by Councilman Bannick. Motion Carried.

Bills for Approval -- Councilman Bannick moved to approve the bills in the amount of \$42,396.59 and apply to the proper accounts, seconded by Councilwoman Efstathiou. Motion Carried.

Police Report – Councilman Siebert moved to accept the police report as presented and place on file, seconded by Councilman Smith. Motion Carried.

Public Works Report – Councilman Bannick moved to accept the public works report as presented and place on

file, seconded by Councilwoman Bills. Motion Carried.

Treasurers Update – Treasurer Howard stated she has been working on the final process of closing the books for the 2014-2015 fiscal year and finishing the preparations for the tax roll, taxes will be going out July 1st.

City Manager's Update – Manager Terry stated that he would like to find qualified mechanical engineers who specialize in pools and ask them to inspect, review and recommend improvements for the pool. He stated he will get the request of qualifications and speak with engineers then bring it back to council for a decision. Manager Terry stated there may be possible funding by the state for state roads which would include M-49 & M-99, more information to come. Manager Terry requested endorsement from the council to change the city office hours back to a five day operation with working hours of 9 a.m. – 5 p.m. Councilman Smith moved to change the City Office hours from 9 a.m. – 5 p.m. effective July 1, 2015, seconded by Councilwoman Bills. Motion Carried.

Correspondence – Deputy Clerk Lauren Skelly addressed the board to remind them that nominating petitions for the council seats will be available on Monday, June 22, 2015.

Committee Reports – None

Councilman Concerns- Councilman Siebert questioned where the progress of the MSHDA study was at. Manager Terry stated the application & fee has been sent and he is unsure when the study will begin. Councilman Siebert also questioned if there was any news about when the Sand Creek bridge would be repaired. Public Works Superintendent Tony Langhann stated the Road Commission had said it is to be completed in September.

Adjournment – Councilman Smith moved to adjourn at 6:49 p.m., seconded by Councilman Siebert. Motion Carried.