

REGULAR MEETING  
Litchfield City Council - City Council Room  
June 21, 2016 - 6:30 PM

Mayor Smith called the meeting to order at 6:30 PM.

Roll Call: Present – Mayor Ed Smith, Councilpersons – OR Smith, Andy Reynolds, Dan Efstathiou, Rick Siebert, Jessica Bills and Don Bannick.

Absent: None

Also Present – City Manager - Douglas Terry, Treasurer - Jill Barrett, Clerk- Susan Ballinger, Police Chief- Dan Roberts, DPW Superintendent- Tony Langhann, Deputy Clerk – Lauren Skelly, Linda Hull, Robert Markin, City Attorney - Tom Thompson, and Julie Games.

**Consent Agenda** – Councilman Siebert moved to approve the consent agenda as presented, seconded by Councilwoman Bills. Motion carried.

**Call to the Public** – Julie Games introduced herself to the board and informed the board that she is running for Hillsdale 2nd District County Commissioner and is asking for the board's support during the August Primary. Mrs. Linda Hull voiced her concern to the board regarding Mill Street and Southfield Street. Manager Terry explained that first the city must address the replacement of the water line on Mill Street. Manager Terry continued in his explanation on the current status of funds required to re-do streets and said that there is a plan to re-do streets in Hawthorne Heights, Pioneer St., East St. and part of N. Chicago Street. Manager Terry acknowledged that he is aware of Mill Street's needs and stated that the city must build roads from the bottom up. Manager Terry stated that as far as drainage the city is aware that the crown of the road is higher than the surrounding properties and we made that note when the application was made for a driveway permit and we advised the contractor that they should be aware of pooling. The city tries to work with both property owners and contractors to try and make sure pooling doesn't occur. Private property owners are responsible for their own elevation. Mr. Markin voiced his concerns to the board regarding the crowning of both Southfield Street and Mill Street.

**Resolution 2016-06 – To Establish Authorized Financial Dealers and Institutions** – Councilman Bannick moved to adopt Resolution 2016-06, seconded by Councilman Smith. Motion carried.

**Resolution 2016-07 –2015/2016 Budget Amendments-** Councilman Siebert moved to adopt Resolution 2016-07, seconded by Councilwoman Bills. Motion carried.

**Re-Appointment of Planning Commission Members- Brett Smith and Dan Efstathiou** – Councilman Bannick moved to re-appoint both Brett Smith and Dan Efstathiou to the Planning Commission Board, seconded by Councilman Reynolds. Motion carried.

**Discuss/Approve Engagement Letter & Authorize Mayor To Sign – Condon, Hecht, Bisher, Wade & Co.** – Councilman Smith moved to approve the Engagement Letter with CHBW and authorizes the Mayor to sign the contract, seconded by Councilwoman Bills. Motion carried.

**Discussion and Approval-911 Tower Lease Agreement** – Councilman Bannick moved to approve the contract between the City and Hillsdale County Central Dispatch and authorizes the Mayor and Clerk to sign, seconded by Councilman Smith. Motion carried.

**Pool Discussion** – After some discussion amongst the board regarding the needed renovations of the pool; Councilman Bannick moved to authorize the city administration to investigate a 2 mill increase option on the ballot and what all that would require, seconded by Councilman Smith. Motion carried.  
Councilman Smith motioned to have city administration table the diving board at this time, seconded by Councilman Siebert. Motion carried.

**Bills for Approval** – Councilman Bannick moved to approve the bills in the amount of \$78,231.65 and apply to the proper accounts, seconded by Councilman Reynolds. Motion carried.

**Police Report** – Chief Roberts informed the board that he hired a new Part-Time Police Officer, Ryan Tracy. Motion made by Councilman Siebert to accept the police report as presented and place on file, seconded by Councilman Smith. Motion carried.

**Public Works Report** – Motion made by Councilman Siebert to accept the DPW report as presented and place on file, seconded by Councilwoman Bills. Motion carried.

**Treasurers Update** – Treasurer Barrett informed the board that the city office is now able to accept credit cards. Treasurer Barrett stated all of the property taxes have been collected and new tax bills will be going out on July 1, 2016.

**City Manager's Update** – City Manager stated that he is currently working with city engineers for this year's street paving. Mayor Smith asked if the city would be looking into the reconstruction of Mill Street in next year's budget. Manager Terry informed the board of the State of Michigan's requirements for water main replacement and that the city needs to look at the water department and find a source of revenue to help pay for the water main that needs to go down Mill Street.

**Correspondence** – None

**Committee Reports** – Councilwoman Bills stated that the DDA Board is currently looking at possibly starting a "Revolving Loan Account" to help downtown business. Treasurer Barrett stated the city is waiting on Attorney Brandes' approval.

**Councilman Concerns**- Councilman Siebert thanked everyone that helped in the pickup of the parts from the trailer that tipped over on Simpson Drive.

**Adjournment** – Councilman Smith moved to adjourn at 7:17 p.m., seconded by Councilman Siebert. Motion carried.