

REGULAR MEETING  
Litchfield City Council - City Council Room  
June 20, 2017 - 6:30 PM

Mayor Smith called the meeting to order at 6:30 PM.

Roll Call: Present – Mayor Ed Smith, Councilpersons – OR Smith, Jessica Bills, Andy Reynolds, Don Bannick, Rick Siebert and Dan Efstathiou.

Absent: None

Also Present – City Manager - Douglas Terry, Treasurer - Jill Barrett, Police Sergeant – Steve Fisher, Deputy Clerk/Treasurer – Lauren Skelly, DPW Superintendent - Tony Langhann, Julie Games – Hillsdale County Commissioner and Andrew King – Hillsdale Daily News

**Consent Agenda** – Councilman Siebert moved to approve the consent agenda as presented and place on file, supported by Councilwoman Bills. Motion carried.

**Call to the Public** – Julie Games, Hillsdale County Commissioner, addressed the board regarding her task of co-chairing a group to reinstate the solid waste planning committee for Hillsdale County. Julie Games asked the board if they had any suggestions for the committee to please let her know. The committee is to hold four representatives from the solid waste management industry and also an industrial waste generator.

**Resolution 2017-13 Establishing Authorized Financial Dealers and Institutions** – Councilman Bannick moved to approve Resolution 2017-13, supported by Councilman Reynolds. Motion carried.

**Resolution 2017-14 2016-2017 Budget Amendments** – Treasurer Barrett gave a report on some of the amendments proposed. Treasurer Barrett also stated that she included the TIFA Budget Amendments for 2016-2017. City Council is required to adopt TIFA's budget, therefore City Council must also adopt TIFA's budget amendments. Treasurer Barrett stated the TIFA budget amendments are normally with the City budget amendments however TIFA has not yet had their regular meeting for June and approved this resolution. Councilman Bannick moved to approve Resolution 2017-14, supported by Councilwoman Bills. Motion carried

Mayor Smith renamed the 2016-2017 TIFA Budgets Amendments to Resolution 2017-15 2016-2017 TIFA Budget Amendments. – Councilman Smith moved to approve Resolution 2017-15 pending TIFA's approval, supported by Councilman Siebert. Motion carried.

**Approve Revised Radio Communication Tower Lease Agreement between City of Litchfield and Hillsdale County Central Dispatch and Authorize Mayor and City Clerk to sign** – Councilwoman Bills moved to approve the revised Radio Communication Tower Lease Agreement and authorize the Mayor and City Clerk to sign, supported by Councilman Reynolds. Motion carried.

**Approve 2008 Ford Police Car Bid** – Councilman Bannick moved to approve the bid from William Conley in the amount of \$1,500.00 for the 2008 Ford Crown Victoria, supported by Councilwoman Bills. Motion carried

**Approve 2000 GMC DPW Truck Bid** – Councilman Smith moved to approve the bid from Brian Edwards in the amount of \$3,252.00 for the 2000 GMC truck, supported by Councilman Siebert. Motion carried.

**Accept Resignation of Planning Commission Board Member Louie Lewis** – Councilman Bannick moved to accept Louie Lewis's resignation from the Planning Commission Board with regrets, supported by Councilman Efstathiou. Motion carried.

**Bills for Approval** – Councilman Bannick moved to pay the bills as presented in the amount of \$36,304.15, supported by Councilman Smith. Motion carried.

**Police Report** – Councilman Smith moved to accept the police report as presented and place on file, supported by Councilwoman Bills. Motion carried.

**Public Works Report** – Councilwoman Bills moved to accept the public works report as presented and place on file, seconded by Councilman Smith. Motion carried.

**Treasurers Update** – Treasurer Barrett stated that she has been working on getting the financial books closed. Treasurer Barrett also repeated that the City's budget is fine and for a municipality of Litchfield's size it is doing very well.

**City Manager's Update** – Manager Terry stated that the pool opening went very well thanks to DPW Superintendent Tony Langhann and his crew. Manager Terry stated that the Public Works Department has only 3 full-time employees and 2 part-time employees, with one part-time employee set to leave at the end of the month. Manager Terry stated that sometime in the future the City will need to look into the possibility of replacing the 2 part-time employees that we have lost this year. Manager Terry also reported on the Purdy Playground. He stated that next week the artificial turf will be laid and they have added electricity to the smaller pavilion with new water service as well. Manager Terry stated that the intent is to have the playground fully functionally by the 4<sup>th</sup> of July. Manager Terry reported that the HI-Lex expansion has kept him and DPW Superintendent Tony Langhann busy.

**Correspondence** – Mayor Smith stated he would like to congratulate City Clerk Susan Ballinger on becoming CMC certified.

**Committee Reports** – None

**Councilpersons Concerns** – Councilman Siebert questioned what was going on with the Mill Race being so dry. Manager Terry gave a brief history of the Mill Race. Manager Terry stated he has tried contacting the Department of Natural Resources to try to get as much information as possible.

Councilman Smith questioned when the board was going to discuss the pool. Mayor Smith stated that the City will know more in December after finding out whether the City was awarded the grant that was applied for earlier this year. Manager Terry also reported on the pool and the hopeful outcomes for the coming year.

Deputy Clerk/Treasurer Lauren Skelly advised the board that this year is a City election. There are 3 council seats and the mayor seat up for election. The 3 council members are Don Bannick, Rick Siebert and O.R. Smith. Deputy Clerk/Treasurer Lauren Skelly also advised the board that petitions will be available to pick up and begin circulating on Monday, June 26, 2017.

**Adjournment** – Councilman Bannick moved to adjourn at 7:16 p.m., seconded by Councilwoman Bills. Motion carried.

Respectfully submitted  
Lauren Skelly, Deputy Clerk/Treasurer