

REGULAR MEETING  
Litchfield City Council - City Council Room  
March 17, 2015 - 6:30 PM

Mayor, Ed Smith called the meeting to order at 6:30 PM.

Roll Call: Present – Mayor Edwin Smith, Councilpersons Jessica Bills, Rick Siebert, OR Smith-Mayor Pro-Tem, Dan Efstathiou and Don Bannick.

Absent – Brenda Thomas

Also Present – City Manager- Douglas Terry, Clerk-Susan Ballinger, Treasurer-Jill Howard, Chief- Dan Roberts, DPW Superintendent-Langhann.

**Consent Agenda** – Councilman, Siebert moved to approve the consent agenda, seconded by Councilman, Smith. Motion Carried.

**Call to the Public** – None

**Resolution 2015-04 Support of Proposal 1 For Safer Roads** – Manager, Terry gave an explanation to the board members regarding all the issues this proposal covers. After a brief discussion, Mayor, Smith moved to adopt Resolution 2015-04, seconded by Councilman, Smith. Yeas: 2 Nays: 4 Absent: 1 Motion Failed.

**Tifa Board Member's Re-appointments – Mike Warren and Roger Winchell** – Councilman, Smith moved to re-appoint Mike Warren and Roger Winchell to the Tifa Board, seconded by Councilwoman, Bills. Motion Carried.

**Bills for Approval** – Councilman, Bannick moved to approve the bills in the amount of \$350,171.11 and apply to the proper accounts, seconded by Councilman, Siebert Motion Carried.

**Police Report** – Councilman, Smith moved to accept the police report as presented and place on file, seconded by Councilman, Bannick. Motion Carried.

**Public Works Report** – Superintendent, Langhann stated that the Street Sweeper is up and going other than that all the equipment is good. Councilman, Siebert moved to accept the public works report as presented and place on file, seconded by Councilman, Efstathiou. Motion Carried.

**Treasurers Update** – Treasurer, Howard informed the board of the upcoming budget timeline and that she will be contacting the budget committee to meet and review the 2015-2016 budget. Treasurer, Howard stated that she is currently still crunching the numbers and was pleasantly surprised with winter maintenance. The revenue for next year is showing a very small increase of about 1.3% which translates into about \$4, 000.00 and that will be less when Board of Review adjourns and that will more than likely turn into a small decrease in revenue. Also, during the seconded week in April Treasurer, Howard plans to meet with the Budget & Finance Committee members. Treasurer, Howard stated that all of the personal property and IFT revenue has been collected.

**City Manager's Update** –Manager, Terry stated that the backhoe is in need of two new back tires and DPW Superintendent; Langhann has got two proposals for prices in the amount of \$1, 470.00 and the other price \$1,288.00. Manager, Terry asked the council to approve the purchase of two backhoe tires in the amount of \$1288.00 from Norm's Tires. Councilman, Bannick moved to approve the purchase of two tires in the amount \$1,288.00 from Norm's Tires, seconded by Councilman, Efstathiou. Motion Carried

Manager, Terry informed the board that the City of Hillsdale is down to 8 applicants for their City Manager position and interviews will begin soon. Manager, Terry will be helping with the references. Manager, Terry stated his tentative end date was originally March 20<sup>th</sup> but he would like to help Hillsdale finish up the process of finding a new manager. It will probably be another month, with no opposition from the board members, Manager, Terry will continue to extend his services to the City of Hillsdale for at least one more month.

Manager, Terry stated he will be working with the Treasurer on providing a good budget to the Budget Committee. Manager, Terry feels that the city will have a good cash balance with some of the things that happened this fiscal year, but as Treasurer, Howard stated the Board of Review final totals will hurt a little bit.

Manager, Terry informed the board that he and Chief, Roberts will be doing interviews for a full time officer and they plan to promote from within the city's department. Once someone is hired and after a period of time and meet certain performance standards that person would be promoted to Sergeant.

**Correspondence** – None

**Committee Reports** – None

**Councilman Concerns-** Councilman, Seibert asked if anyone had checked with the city's Utility Software provider for possible better update/messages on leaks. Treasurer, Howard stated no, but it would be looked into prior to April's meeting.

Treasurer, Howard asked if the Mayor could give us an update on the status of the golf course opening. Mayor, Smith stated the golf course will open in about 2 or 3 weeks when the grass is green the restaurant will not be opening yet. Councilman, Smith stated someone should advertise this information because people are leaving golf leagues due to the unknown so some communication would be a good thing. Manager, Terry stated that he is having a meeting on Friday to try and organize and get ready to open the golf course. There are efforts being made to find a buyer or an operator for the golf course. Mayor, Smith stated that if a buyer doesn't step up and purchase the restaurant that leasing is an option to open and run the restaurant.

Manager, Terry stated that pool interviews for the 2015 season will be the week of April 20<sup>th</sup> and we have bid opening on the basketball/tennis courts on March 26<sup>th</sup>.

Councilman, Siebert asked if anyone was addressing the coyotes. Manager, Terry stated that Chief, Roberts and DPW Superintendent, Langhann are working on that issue.

Mayor, Smith informed the board that he has found a grant that he can apply for the Veteran's Memorial and one of the organizations that can apply for it is a local unit of government so Mayor, Smith will use the city as the local unit of government in order to apply for the grant. The grant is not real big as far as dollars go it's \$1,000.00 and the money would be spent on the Veteran's Memorial Project.

**Adjournment** – Councilman, Bannick moved to adjourn at 7:00pm, seconded by Councilman, Smith Motion Carried.