

# City of Litchfield

## TIFA Meeting Minutes

March 13, 2019

### Call to order

**Chairman Ed Smith** called to order the regular meeting of the **Litchfield TIFA** at 7:00 p.m. on **March 13, 2019** in **Litchfield City Hall**.

**Chairman Smith conducted a roll call. The following persons were present: Ed Smith, Brendan Sanger, Bill Nobles, Don Failing, Mike Warren and O.R. Smith.**

**Absent: Matt Wolfinger**

**Others Present:** Julie Games, Hillsdale Board Member and Doug Terry, TIFA Administrator

**Minutes:** A motion was made by OR Smith and seconded by Don Failing to approve the minutes of the Regular TIFA Meeting held on February 13, 2019. Motion passed unanimously.

- I. Balance Sheet and Revenue & Expenditure Statements:** After board review, a motion was made by Mike Warren and seconded by O.R. Smith to accept and place on file the February Balance Sheet & Revenue Report. Motion passed unanimously.
- II. Bills for Approval:** A motion was made by O.R. Smith and seconded by Mike Warren to approve the March bills in the amount \$346,189.41. Motion passed unanimously.
- III. Manual Checks:** A motion was made by Mike Warren and seconded by Bill Nobles to approve the manual checks in the amount of \$1,256.79. Don Failing asked why the SEMCO bill for 1,256.79 was high for the month. After discussion, Chairman Smith called for the vote. Those for the motion: Mike Warren, Bill Nobles, O.R. Smith, and Chairman Ed Smith. Those opposed to the motion: Brendan Sanger and Don Failing. Motion passed four (4) to two (2).

- IV. **Finishing Touch:** Tom VanAuken, owner of Finishing Touch has requested a meeting with TIFA Officials to discuss the terms of his lease with TIFA. Chairman Smith stated that he would review Tom VanAuken's lease and would arrange a meeting with him.
- V. **Michigan Hub Update:** Doug Terry reported that several conference phone calls with IB&M and the MEDC, MI Dept. of AG, DEQ and Rural Development have taken place. There is a possibility that IB&M may review their options for moving to New York State.

**Adjournment:** A motion was made by Brendan Sanger and seconded by O.R. Smith to adjourn the March 13, 2019 meeting at 8:10 p.m.  
Motion passed unanimously.

**Attested: Douglas K. Terry, TIFA Administrator, March 13, 2019.**