

REGULAR DDA MINUTES
March 17, 2021
5:00 p.m.

Jack Smith called the meeting to order at 5:07 p.m. This meeting was held via telephone conference.

Present: Chairman Jack Smith, Mayor O.R. Smith, Ed Smith, and Jessica Bills

Absent: Teresa Bonifield and Tom Sawdey

Also Present: Danielle Bouchard – McKenna Associate Planner, Jill Barrett – Treasurer/Finance Director, Doug Terry – City Manager, and Lauren Skelly – Deputy Clerk/Treasurer

Call to Public – None

Approval of Minutes – Ed Smith moved to approve the minutes of the February 17, 2021 Special Meeting, seconded by Jessica Bills. Roll call vote – 4 Yea’s 0 Nay’s 2 Absent. Motion carried.

O.R. Smith moved to approve the minutes of the February 24, 2021 Special Meeting, seconded by Ed Smith. Roll call vote – 4 Yea’s 0 Nay’s 2 Absent. Motion carried.

Approval of Balance Sheet and Revenue & Expenditure Report – O.R. Smith moved to approve the February 2021 financial reports as presented, seconded by Jessica Bills. Roll call vote – 4 Yea’s 0 Nay’s 2 Absent. Motion carried.

Discussion – Chairman Jack Smith gave an update on behalf of Wayne Gamble.

Ms. Danielle Bouchard of McKenna stated that after speaking with Chairman Jack Smith and City Manager Doug Terry, the next step in planning is to visit Litchfield in person. Ms. Bouchard will coordinate with City Staff to determine a date in April for the meeting. Ms. Bouchard stated that she has an online survey that she would like all board members to complete. She will send the survey to Deputy Clerk/Treasurer Lauren Skelly, to forward to the board. Ms. Bouchard also stated that a market study was completed and will be sent to the board to view the results.

Adjourn – O.R. Smith moved to adjourn at 5:28 p.m., seconded by Jessica Bills. Motion carried.