

City of Litchfield
TIFA Meeting Minutes
November 14, 2018

Call to order

Chairman Ed Smith called to order the regular meeting of the **Litchfield TIFA** at **7:00 p.m.** on **November 14, 2018** in **Litchfield City Hall**.

Chairman Smith conducted a roll call. The following persons were present: Ed Smith, Bill Nobles, Matt Wolfinger, O.R. Smith, and Brendan Sanger

Absent: Don Failing and Mike Warren

Others Present: Doug Terry, TIFA Administrator

- I. **Minutes:** A motion was made by Matt Wolfinger seconded by Bill Nobles to approve the minutes of the Regular TIFA Meeting held on October 10, 2018. Motion passed unanimously.
- II. **Balance Sheet and Revenue & Expenditure Statements:** After board review, a motion was made by Brendan Sanger and seconded by Matt Wolfinger to accept and place on file the October Balance Sheet & Revenue Report. Motion passed unanimously.
- III. **City Manager Report:** Doug Terry explained to the TIFA Board that several attempts to contact Dave Maddox, who placed the highest bid on the food truck at \$15,900, were unsuccessful. That being the case, Doug Terry recommended that the TIFA Board should consider awarding the sale of the food truck to Mr. Wayne Gamble, the second highest bid at \$10,000. Brendan Sanger stated that perhaps TIFA should consider suing Mr. Maddox at least for the difference. After discussion, a motion was made by Bill Nobles to sell the food truck to Wayne Gamble in the amount of \$10,000 pending TIFA attorney review. Motion was seconded by Matt Wolfinger. Motion passed unanimously. Bill Nobles was asked to provide an update on the LRTC and proposed purchases. Bill explained that it is very important that students learning the principals of tool and die production understand the fundamentals of machining. Bill further stated that rather than initially teaching students on a CNC machine, students should receive training on a manual Bridgeport and lathe. Bill has researched and found a used Bridgeport and lathe in Coldwater and asked the TIFA Board to authorize the purchase of these two machines for \$12,000. Bill also explained that he is looking into engineering software to also enhance learning skills in manufacturing machining. A motion was made by OR Smith to authorize Bill Nobles to pursue the purchase of a Bridgeport machine and lathe not to exceed \$12,000. Motion was seconded by Matt Wolfinger. Motion passed unanimously.

- IV. **Bills:** A motion was made by OR Smith and seconded by Brendan Sanger to approve the November bills in the amount of \$10,380.29. Motion passed unanimously.
- V. **Manual Checks:** A motion was made by OR Smith and seconded by Matt Wolfinger to approve the manual checks in the amount of \$396,630.81 Motion passed unanimously.
- VI. **Adjournment:** A motion was made by Brendan Sanger and seconded by OR Smith to adjourn the November 14, 2018 meeting at 8:25 p.m. Motion passed unanimously.

Attested: Douglas K. Terry, TIFA Administrator, November 14, 2018