

REGULAR MEETING
Litchfield City Council - City Council Room
November 20, 2018 - 6:30 PM

Mayor- O.R. Smith called the meeting to order at 6:30 PM.

Roll Call: Present – Mayor, Smith, Councilpersons – Don Bannick, Rick Siebert (arrived 6:44p.m.), Dan Efstathiou, Kevin Collins and Andy Reynolds.

Absent: Jessica Bills

Motion by Councilman Reynolds to excuse the absence of Councilwoman Bills, supported by Councilman Collins. Motion Carried.

Also Present – City Manager - Douglas Terry, Treasurer/Finance Director - Jill Barrett, Police Chief – Dan Roberts, DPW Supervisor – Tony Langhann, City Clerk-Susan Ballinger, Deputy Clerk/Treasurer – Lauren Skelly, Abe Dane, Julie Games -Hillsdale Road Commission and Sam Fry - HDN

Consent Agenda – Councilman Bannick moved to approve the consent agenda as presented and place on file, seconded by Councilman Reynolds. Motion carried.

Call to the Public- Julie Games updated the board that Hillsdale Road Commission moved into their new building.

IFT Report –James Uyl – Assessor, Jim Uyl presented the annual report to the board. Councilman Bannick moved to accept the IFT report as presented, seconded by Councilman Efstathiou. Motion Carried.

Second Reading/Adoption Ordinance 2018-04 – Amend Section 1020.02 Prohibit Deposit of Grass in Streets – Clerk Ballinger gave the second reading of Ordinance 2018-04. Councilman Bannick moved to approved Ordinance 2018-04, seconded by Councilman Collins. Motion Carried.

City of Litchfield’s codified Ordinance Updates – Clerk Ballinger asked the board if they would like to update the Codified Ordinance book at this time. It was the consensus of the board to wait and do the updating in the 2018-2019 fiscal year.

2018 Annual Identity Theft Report- Clerk Ballinger informed the board that there have been no breaches of identity within the city offices. Councilman Collins moved to accept the Annual Identity Report as presented, support by Councilman Reynolds. Motion Carried.

Review Vacation Roll Over Request- City Manager Douglas K. Terry – Councilman Bannick moved to approve the City Manager’s vacation roll over with the exception he must use 1 week of vacation before his next review, support by Councilman Siebert. Motion Carried. 1 Nay Vote Councilman Reynolds.

Discussion on Recreational Marihuana – Clerk Ballinger gave an update to the board regarding the new laws on the recreational marijuana. After a lengthy discussion amongst the board it was the consensus of the board to ask the city attorney to attend the December council meeting to answer some of their questions and concerns before making any final decisions.

Bills for Approval – Councilman Bannick moved to approve the bills in the amount of \$41,121.76 and charge to the proper accounts, seconded by Councilman Siebert. Motion carried.

Police Report – Councilman Siebert moved to approve the police report as presented and place on file, seconded by Councilman Reynolds. Motion carried.

Public Works Report – Councilman Siebert moved to accept the public works report as presented and place on file, seconded by Councilman Collins. Motion carried.

Treasurers Update – Treasurer Barrett stated the audit field work was completed last week and they will be presenting to the board at the next regular board meeting in December. Also, winter tax bills are ready to go out next month.

City Manager's Update – Manager Terry reminded board members that the city will have the lighting of the park on December 8th at 6:00 p.m.

Manager Terry reported that in the County of Hillsdale there are a total of 26 voting precincts and out of those 26 precincts 5 of those precincts had absolutely no issues or problems and the City of Litchfield was one of those 5 and that goes to the credit of our staff and elections workers.

Manager Terry gave a draft/sample form of what he felt constitutes as “Professional Services” this is regarding to a past discussion the board held around one year ago. Manager Terry would like the board to take the document home and review it and bring back any changes that they feel necessary for discussion.

Correspondence – None

Committee Reports – Councilman Collins stated that Tim Roberts was added to the Fire Board as the Member at Large.

Councilpersons Concerns – None

Adjournment – Councilman Bannick moved to adjourn at 7:13 p.m., seconded by Councilman Reynolds. Motion carried.