

REGULAR MEETING
Litchfield City Council - City Council Room
October 17, 2017 - 6:30 PM

Mayor Smith called the meeting to order at 6:30 PM.

Roll Call: Present – Mayor Ed Smith, Councilpersons – OR Smith, Andy Reynolds, Rick Siebert, Dan Efstathiou and Jessica Bills

Absent: Don Bannick

Councilman Smith moved to approve the absence of Councilman Bannick, supported by Councilman Reynolds. Motion Carried.

Also Present – City Manager - Douglas Terry, Clerk – Susan Ballinger, Chief – Dan Roberts, Deputy Clerk/Treasurer – Lauren Skelly, DPW Superintendent - Tony Langhann, Assessor-James Uyl, Jane Uyl, Brett Smith, John Michelin, Diane Smith, Teresa Bonifield, Ken Bonifield, and EDP Director-Sue Smith.

Consent Agenda – Councilman Siebert moved to approve the consent agenda as presented and place on file, supported by Councilman Reynolds. Motion carried.

Call to the Public –None

Annual IFT Report-Jim Uyl, Assessor - Assessor, Jim Uyl presented the annual report to the board and pointed out that Livonia Tool had the largest increase of employees.

Councilman Smith moved to approve the IFT Report as presented, supported by Councilwoman Bills. Motion Carried.

Resolution 2017-19 – Adoption of 2017 Edition of the City of Litchfield’s Master Plan – Councilwoman Bills moved to adopt the 2017 City of Litchfield’s Master Plan, supported by Councilman Smith. Motion Carried.

Second Reading/Adoption Ordinance 2017-04- To amend Section 696.01 to add a new Subsection (e) to add the term “accumulation” to the list of definitions.

Councilman Smith moved to adopt Ordinance 2017-04, supported by Councilman Reynolds. Motion Carried.

Second Reading/Adoption Ordinance 2017-05 – To amend Section 696.02 to add a provision to prohibit the accumulation of brush, fallen trees and/or organic materials.

Councilman Smith moved to adopt Ordinance 2017-05, supported by Councilman Siebert. Motion Carried.

HI-Lex Easement –Approve Mayor and Clerk to sign – Manager Terry presented the board with an illustration of the proposed easement line along Simpson Drive. The description of the easement has not been included but will be given once the lines are installed and HI-Lex has a description done through GPS. Administration is seeking the board’s approval to enter into an easement agreement to allow HI-Lex to place that communication line from their existing facility to their new facility on Simpson Drive.

Mayor Smith stated so administration is asking the board to approve this easement pending the addition of Exhibit A the description of the line placement. Manager Terry stated yes.

Councilman Smith moved to adopt the Temporary Construction and Permanent Underground Easement for HI-Lex Controls along Simpson Drive pending a receipt of detail description the city and authorizes the Mayor and Clerk to sign, supported by Councilwoman Bills. Motion Carried.

Purchase of Utility Truck Box- Manager Terry gave a brief description and presented the board a photo of a utility box that needs to be purchased for the new public works truck.

Councilman Smith moved to approve the purchase of a utility box for an amount not to exceed \$3,800.00, supported by Councilwoman Bills. Motion Carried.

Purchase of Concrete Flat Saw – Manager Terry stated that this was discussed during budget and would like approval to purchase the concrete saw.

Councilman Reynolds moved to approve the purchase of the Husqvarna Concrete Flat Saw for an amount not to exceed \$2,200.00, supported by Councilman Smith. Motion Carried.

Water Tower Control system Upgrade- Manager Terry presented the board with a proposal from Peerless Midwest to provide and install radio based communication system. After discussion amongst the board it was consensus of the board to have the administration come back at the next meeting with another proposal to compare to the Peerless Midwest proposal.

Discuss Administration Request for New Roof for DPW Storage Building on St. Joe Street – Manager Terry presented the board with two separate bids for a roof for the public works storage building.

Councilman Smith moved to accept the bid from Skelly Construction in the amount of \$7,465.00, supported by Councilman Reynolds. Motion Carried.

2017 Annual Identity Theft Report - Councilman Reynolds moved to accept the Identity Theft Report as presented and placed on file, supported by Councilwoman Bills. Motion Carried.

Bills for Approval – Councilwoman Bills moved to pay the bills as presented in the amount of \$65,418.58 and charge to proper accounts, supported by Councilman Reynolds. Motion carried.

Police Report – Councilman Reynolds, moved to accept the police report as presented and place on file, supported by Councilwoman Bills. Motion carried.

Public Works Report – Councilman Siebert moved to accept the public works report as presented and place on file, seconded by Councilman Reynolds. Motion carried.

Treasurers Update – Manager Terry stated that Treasurer Barrett has working very hard on closing the books to prepare for the up in coming audit.

City Manager's Update – Manager Terry updated the board on road repairs. Manager Terry than gave an update on the possibility of two new companies Barley & Malt (IBM) and InnerPoint Energy looking to rebuild the old power plant and bring new business to the Litchfield Industrial Park. On October 25, 2017 Barley & Malt and InnerPoint plan to have an open house and also on that same night both companies are requesting a conditional use permit from the planning commission. Administration feels this will be a good thing for the City of Litchfield. Mayor Smith stated that InnerPoint has this thing called Michigan Hubb which IBM will probably not be the only company re-locating to there and using their waste heat. InnerPoint's investment has been estimated at 100 million dollars and IBM's investment is 50 million but by locating right next to the power plant and using their waste heat and energy they will cut their cost by 20% which is a huge savings. There has been talk of a Data Center going into that area too, because data centers have to be off the grid which this could provide.

Manager Terry stated to the board that tonight is Mayor Ed Smith last meeting as Mayor of Litchfield that he will be retiring after the November election. Manager Terry honored Mayor Smith for giving 35 years of service to the City of Litchfield and its residents and presented Mayor Smith with awards from the State of Michigan, City Administration and Manager Terry. Manager Terry presented Diane Smith with a gift for sharing Ed with the city for so many years.

Mayor Ed Smith thanked everyone for their support and stated he really has enjoyed the job as Mayor. He feels this is a good time for him to retire and that the city has a very good council and O.R. will do a good job as Mayor.

Correspondence –

Committee Reports – Councilman Smith stated that fire department has purchased 2 new tools one being the “Jaw of Life” and stated that the department received a lot of local support and a lot of support from the firemen themselves.

Councilpersons Concerns – None

Adjournment – Mayor Smith moved to adjourn at 7:35 p.m., seconded by Councilman Reynolds. Motion carried.