

REGULAR MEETING
Litchfield City Council - City Council Room
September 19, 2017 - 6:30 PM

Mayor Smith called the meeting to order at 6:30 PM.

Roll Call: Present – Mayor Ed Smith, Councilpersons – OR Smith, Andy Reynolds, Don Bannick, Rick Siebert, Dan Efstathiou and Jessica Bills

Absent: None

Councilman Bannick moved to approve the absence of Councilwoman Bills, supported by Councilman Smith. Motion Carried.

Also Present – City Manager - Douglas Terry, Clerk – Susan Ballinger, Treasurer - Jill Barrett, Chief – Dan Roberts, Deputy Clerk/Treasurer – Lauren Skelly, DPW Superintendent - Tony Langhann, Kevin Collins, Consumers Energy Representative- Mike Bristor, Hillsdale County Road Commission Representative-Julie Games.

Consent Agenda – Councilman Bannick moved to approve the consent agenda as presented and place on file, supported by Councilman Reynolds. Motion carried.

Call to the Public –Julie Games updated the board with information regarding hiring a new medical examiner, cyber security drills/training, and ambulance mileage renewal/increase request on the August 2018 ballot. The contract for ambulances is up for renewal at the end of this year so we will be working on a lot of issues that we are currently having. The county's financial audit went well.

Easement Request- Herring Road Property/Consumers Energy Company – Manager Terry updated the board on the current easement with Consumers Energy regarding the kvw138 line.

Mike Bristor informed the board the easement line request would be on about 200 feet of city property and then be tied into the existing ITC line and that will tie into the back of the substation.

Councilman Smith moved to allow Consumers Energy an easement on the Herring Road property and authorize the Mayor to sign, pending the city attorney's review of said easement, support by Councilman Efstathiou. Motion Carried.

West Saint Joe Lift Station Pump Replacement – Councilman Bannick moved to approve the replacement of the Hinkle Lift Station on W. Saint Joe by Dubois Cooper in an amount of \$4,361.00, support by Councilwoman Bills. Motion Carried.

First Reading Ordinance 2017-04- To amend Section 696.01 to add a new Subsection (e) to add the term "accumulation" to the list of definitions.

Clerk Ballinger gave the board the first reading of Ordinance 2017-04.

First Reading Ordinance 2017-05 – To amend Section 696.02 to add a provision to prohibit the accumulation of brush, fallen trees and/or organic materials.

Clerk Ballinger gave the board the first reading of Ordinance 2017-05.

Sewer Credit Request –Saint Joe Mobile Home Park- Councilman Bannick moved to approve a sewer credit to Saint Joe Mobile Home Park in an amount of \$151.57, support by Councilman Smith. Motion Carried.

Compensation Commission – Reappointment of Bill Nobles – Councilman Bannick moved to reappoint Bill Nobles to the Compensation Commission board, support by Councilman Smith. Motion Carried.

Bills for Approval – Councilman Bannick moved to pay the bills as presented in the amount of \$198,360.45 and charge to proper accounts, supported by Councilman Reynolds. Motion carried.

Police Report – Councilman Siebert, moved to accept the police report as presented and place on file, supported by Councilman Smith. Motion carried.

Public Works Report – Councilwoman Bills moved to accept the public works report as presented and place on file, seconded by Councilman Smith. Motion carried.

Treasurers Update – Treasurer Barrett informed the board that she has just finished collection of summer taxes and is working on a few Personal IFT's and a couple of real property IFT's that are not paid as of yet. Both have informed me that they are going to over night the payment. All should taxes will be collected within the month.

City Manager's Update – Manager Terry informed the board that Hillsdale County is willing to work with the city next year on doing chip/seal on our streets. The streets will be cracked filled in the month of October by Excel Paving. In the spring the city will do the chip/seal on the streets.

Manager Terry stated that both he and the Clerk Ballinger are nearing the finish line on gathering information on the pool grant and the final announcement will be done in December.

Manager Terry discussed with the board his up in coming planning and zoning conference and this conference gives Manager Terry the opportunity to become recertified. Manager Terry feels it's important that the board approved for him to travel to this conference.

Conference Bannick moved to approve the expenditure of \$1,530.51 for the city manager to attend the Michigan Association of Planning's 2017 Annual Conference, support by Councilman Smith. Motion Carried.

Correspondence –

Committee Reports –

Councilpersons Concerns – Councilman Siebert asked about the reason Mr. Jordan's loan request was denied. Mayor Smith stated that type of loan could possibly cause TIFA the loss of their charter.

Adjournment – Councilman Bannick moved to adjourn at 7:15 p.m., seconded by Councilman Smith. Motion carried.