

City of Litchfield
TIFA Meeting Minutes
March 11, 2015

Call to order

Chairman Ed Smith called to order the regular meeting of the Litchfield TIFA at 7:00pm on March 11, 2015 in Litchfield City Hall.

Chairman Smith conducted a roll call. The following persons were present: Brendan Sanger, Bill Nobles, Ed Smith, Roger Winchell, Don Failing

Absent: Mike Warren

Others Present: Doug Terry TIFA Administrator

I. **Public Comment** None

II. **Approval of minutes from last meeting**

Chairman Smith asked for approval of meeting minutes of February 11, 2015. Motion by Sanger, second by Failing to approve. Motion passed unanimously.

III. **Balance Sheet and Revenue & Expenditure Statements**

A motion by Winchell, and seconded by Failing to approve February report and placed on file. Motion passed unanimously.

IV. **2014 – 2015 Budget Amendments**

A motion was made by Sanger and Seconded by Nobles to amend the 2014-2015 TIFA Budget. Motion passed unanimously.

V. **2015-2016 TIFA Budget**

Chairman Ed Smith presented the 2015 - 2016 TIFA Budget to the TIFA Board Members for their review. After many questions by board members, a motion was made by Sanger and seconded by Nobles to adopt the 2015 - 2016 TIFA Budget as presented. Motion passed unanimously.

VI. **Bills for Approval** A motion was made by Winchell, seconded by Nobles to approve manual checks in the amount of \$302,851.91. Motion passed unanimously.

VII. **Manual Checks** A motion was made to approve manual checks in the amount of \$440,146.63 by Winchell, seconded by Failing. Motion passed unanimously.

Board discussion and Update Golf Course Update. Chairperson Smith presented the TIFA Board members with a report of the golf course progress. Smith had stated that the golf course property had closed the sale. He further stated that the course would be open for the spring season. There are volunteers experienced and familiar with Litchfield Greens that willing to assist. After much board discussion, Board members requested Mr. Terry to retrieve quotes for roof and other essential repairs to equipment and property. Shrimp Farm Update. Chairperson Smith reported that a meeting took place with investors that are considering locating in Litchfield. A motion was made by Sanger and seconded by Failing to allow Chairperson Smith and City Manager Terry to create a proposal to the interested investors. Motion passed unanimously. Aerial Image Update. Chairperson Smith asked the TIFA Board to consider investing in a better quality resolution for aerial imagery provided through Hillsdale County Equalization. After discussion a motion was made by Failing and seconded Nobles to authorize a financial contribution to the City of Litchfield to pay the difference of increasing the resolution quality. Motion passed unanimously. Bill Nobles provided an update on Litchfield Regional Training Center progress.

Adjournment: Motion by Sanger, second by Failing to adjourn. Motion passed unanimously.

Attested: Douglas K. Terry March 11, 2015