

City of Litchfield

TIFA Meeting Minutes

September 13, 2017

Call to order

Chairman Ed Smith called to order the regular meeting of the Litchfield TIFA at 7:00 p.m. on September 13, 2017 in Litchfield City Hall.

Chairman Smith conducted a roll call. The following persons were present: Bill Nobles, Ed Smith, Matt Wolfinger, Brendan Sanger, and Mike Warren

Absent: Roger Winchell and Don Failing

Others Present: Doug Terry, TIFA Administrator

Minutes: A motion was made by Wolfinger and seconded by Nobles to approve the minutes of the Regular TIFA Meeting held on August 9, 2017. Motion passed unanimously.

- I. **Balance Sheet and Revenue & Expenditure Statements:** After board review, a motion was made by Warren and seconded by Sanger to accept and place on file the August Balance Sheet & Revenue Report. Motion passed unanimously.
- II. **City Manager Report:** Doug Terry reported that Ed Smith met with Doug Todd of Berkshire-Hathaway, realtors listing the Gonzalez Property for DWH. Terry reported that a proposed purchase agreement has been drafted; however, it has been difficult to come to an understanding of conducting an environmental review and the process of mitigation. Ed and Doug will continue to work with Doug Todd to develop a purchase agreement that we can be comfortable with. Ed reported that he and Doug met with Consumers Energy to review the proposed utility easement for the TIFA property south of Herring Road. Ed was pleased to announce that Consumers Energy will reimburse TIFA for the new electrical transformer that was taken from the spec building. TIFA paid \$21,000 a few years ago but the electrical needs changed when Hi-Lex decided to purchase the building. Ed stated that the reimbursement would be in the amount of

approximately \$13,000. Doug informed the TIFA Board members that our options were dwindling in reinstating the liquor license at the golf course. After much discussion Doug was asked to once again speak with Senator Shirkey's office. Doug stated that he and staff would keep pursuing contacting those resources that would assist us in acquiring a liquor license.

- III. **Bills for Approval:** A motion was made by Warren and seconded by Sanger to pay the September bills in the amount of \$33,814.47. Motion passed unanimously.
- IV. **Manual Checks:** A motion was made by Sanger and seconded by Wolfinger to approve the manual checks in the amount of \$61,586.96. Motion passed unanimously.
- V. **LRTC Report:** Bill Nobles presented a report on the Litchfield Regional Training Center.

Adjournment: A motion was made by Sanger and seconded by Nobles to adjourn the September 13, 2017 meeting at 7:55 p.m. Motion passed unanimously.

Attested: Douglas K. Terry, TIFA Administrator, September 13, 2017