

SPECIAL MEETING DDA MINUTES

April 14, 2020

5:00 PM

Jack Smith called the meeting to order at 5:00 p.m.

Present: Chairman Jack Smith, Mayor O.R. Smith, Jessica Bills, Ed Smith and Teresa Bonifield

Absent: Tom Sawdey

Also Present: City Manager – Doug Terry, Clerk – Susan Ballinger and Treasurer- Jill Barrett

Call to Public: None

Discuss Emergency Release of Grant Funds to Downtown Businesses - Chairman Jack Smith stated that he would like the board to approve distributing funds to downtown businesses to help with economic growth. After discussion amongst the board, it was consensus to have Jack and O.R. create a simple grant application that contain guidelines for approval/non-approval to be used by downtown businesses to apply for grant funds. The application guidelines are to include that the business will use the funds to reopen their business in the Litchfield once the “Shut Down Order” is lifted and not to use the funds to close the business. Also, excluded are businesses that aren't in the DDA district, businesses that were not actively open prior to the pandemic and franchise businesses. Chairman Smith also informed the board that Litchfield Rotary will be contributing up to \$6000.00 to the grant fund to help with economic growth.

Ed Smith motioned to authorize to have both Chairman Jack Smith and Mayor, O.R. Smith move forward to create the grant application with ability to approve applications and to include the guidelines discussed during the meeting, support by O.R. Smith. Motion Carried

Roll Call Vote:

Yeas 4 Ed Smith, O.R. Smith, Teresa Bonifield and Jack Smith

Nays 0

Abstain 1 (Jessica Bills)

Absent 1 (Tom Sawdey)

Ed Smith motioned to authorize to distribute up to \$2,000.00 per approved grant application per downtown business and not to exceed an amount of \$14,000.00, support by Teresa Bonifield. Motion Carried

Roll Call Vote:

Yeas 4 Ed Smith, O.R. Smith, Teresa Bonifield and Jack Smith

Nays 0

Abstain 1 (Jessica Bills)

Absent 1 (Tom Sawdey)

Adjourn – O.R. Smith moved to adjourn at 5:33 p.m., seconded by Jessica Bills. Motion carried.