

# City of Litchfield

## TIFA Meeting Minutes

February 10, 2016

### Call to order

**Chairman Ed Smith** called to order the regular meeting of the **Litchfield TIFA** at 7:00 p.m. on **February 10, 2016** in **Litchfield City Hall**.

**Chairman Smith conducted a roll call. The following persons were present: Bill Nobles, Ed Smith, Brendan Sanger, Mike Warren, Don Failing, and Roger Winchell**

**Absent: None**

**Others Present:** Doug Terry - TIFA Administrator, Bruce Blonde

**Minutes:** A motion was made by Failing and seconded by Nobles to approve the minutes of the Regular TIFA Meeting held on January 13, 2016. Motion passed unanimously.

- I. **TIFA Owned Property Farm Lease:** TIFA Administrator Doug Terry presented a proposed Farm Lease Contract and bidding documents for TIFA Board review. Don Failing felt that the current leasers Bruce Blonde and Harold Spencer were doing a great job of taking care of the TIFA owned property and were very good at paying the lease payments on time. Don Failing felt that our positive experience should continue with Mr. Blonde and Mr. Spencer. A motion was made by Failing and seconded by Sanger to extend the Golf Course farm lease to Harold Spencer and the vacant sixty one acre parcel on Herring Road to Bruce Blonde for the next four (4) years at same rate of lease and modify the lease agreement to reflect a new reimbursement fee upon order to terminate lease. Motion passed unanimously.
  
- II. **Balance Sheet and Revenue & Expenditure Statements:** After board review, a motion was made by Winchell and seconded by Failing to accept and place on file the January Balance Sheet & Revenue Report. Motion passed unanimously.

- III. Bills for Approval:** A motion was made by Sanger and seconded by Failing to pay the February bills in the amount of \$10,531.79. Motion passed unanimously.
- IV. Manual Checks:** A motion was made by Sanger and seconded by Winchell to pay the manual checks in the amount of \$900.00. Motion passed unanimously.
- V. TIFA Board Member Concerns:** None
- VI. City Manager Report:** Doug Terry informed the board members that he would like discuss listing the golf course with Berkshire-Hathaway in Grand Rapids. Terry felt that Berkshire-Hathaway had contacts with viable parties capable of owning and operating a commercial golf course. The board agreed. Terry also mentioned about some discussion with some of Litchfield's bigger companies about expansion possibilities.

**Adjournment:** A motion was made by Sanger and seconded by Failing to adjourn the February 10, 2016 meeting at 7:50 p.m. Motion passed unanimously.

**Attested: Douglas K. Terry, TIFA Administrator February 10, 2016**