

REGULAR DDA MINUTES
May 20, 2015
5:00 PM

Jack Smith called the meeting to order at 5:04 PM.

Present: Chairman Jack Smith, Teresa Bonifield, Ed Smith, Tom Sawdey and Robin Meyers

Absent: Jessica Bills

Also Present: Deputy Clerk, Lauren Skelly

Approval of Minutes – Ed moved to approve the minutes of the March 25, 2015 Regular Meeting, supported by Tom. Motion carried.

Approval of Balance Sheet and Revenue & Expenditure Report – Tom moved to approve the Treasurer's Report in the amount of \$9,750.77 supported by Robin. Motion carried.

Call to Public: None

Unfinished Business:

Update on Restaurants and Golf Course – Discussion was held regarding the Litchfield Diner. Jack stated he spoke with realtor and the price has dropped to \$165,000, but they have not had any offers thus far.

Update on Old School Building – Discussion was held regarding MSHDA (Michigan State Housing Development Authority) conducting a study to determine the need of housing in our community. Jack stated he would like the board to consider paying a portion of the cost for the second part of the study if needed.

Recommendations for Vacant Board Seat – Jack stated that Amy Gillis has been approached and accepted the offer to fill the vacant board seat. Tom moved to make the recommendation to City Council that Amy Gillis fill the vacancy on the DDA board, seconded by Robin. Motion carried.

Promotions the DDA Could Offer to Downtown Businesses – Jack stated he would like to have a letter sent to downtown businesses promoting that we could help pay for cleaning of awnings and signs. He also stated it would be in good gesture to send a letter to the library making them aware of this offer for their new building.

Pool Analysis – Discussion was held regarding the usage and promotion of the Litchfield Pool. Jack asked that Teresa work up an ad that we could use to promote the usage of the pool and also work with others to find a promotion that works best. Discussion was held

about busses transporting people from surrounding communities. It was suggested that City Manager, Doug Terry could contact other communities' managers to see why it has stopped from the past and if it is something we could do again.

New Business:

Resolution 2015-01 Amend Budget 2014-2015 – Ed moved to approve Resolution 2015-01, seconded by Tom. Motion carried.

Resolution 2015-02 Adopt Budget 2015-2016 – Teresa moved to approve Resolution 2015-02, seconded by Robin. Motion carried.

Update on Library – Jack stated the Litchfield District Library has purchased the Oddfellows building.

Bills for Approval – Tom moved to approve the bill for the audit reimbursement to the City of Litchfield in the amount of \$500, seconded by Teresa. Motion carried.

Manual Checks – None

Adjourn – Ed moved to adjourn at 5:29 p.m., supported by Robin. Motion carried.

Respectfully submitted,
Lauren Skelly, Deputy Clerk