

**REGULAR DDA MINUTES**  
**September 19, 2018**  
**5:00 PM**

Jack Smith called the meeting to order at 5:00 p.m.

**Present:** Chairman Jack Smith, Mayor O.R. Smith, Tom Sawdey, Ed Smith, Teresa Bonifield (arrived at 5:09 p.m.) and Jessica Bills (arrived at 5:10 p.m.)

**Absent:** None

**Also Present:** Deputy Clerk/Treasurer – Lauren Skelly

**Approval of Minutes** – Tom Sawdey moved to approve the minutes of the July 18, 2018 Regular Meeting, seconded by O.R. Smith. Motion carried.

**Approval of Balance Sheet and Revenue & Expenditure Report** – O.R. Smith moved to approve the financial reports as presented, seconded by Ed Smith. Motion carried.

**Call to Public: None**

Updates were given by Jack Smith regarding Hawthorn Heights and the old Elementary school.

**Bills for Approval** – O.R. Smith moved to approve the bills for approval check to Michigan Downtown Association for annual membership dues in the amount of \$125.00, seconded by Jessica Bills. Motion carried.

**Manual Checks** – O.R. Smith moved to approve the manual check to the Sweet Corn Days Festival in the amount of \$500.00, seconded by Jessica Bills. Motion carried.

**Adjourn** – O.R. Smith moved to adjourn at 5:15 p.m., seconded by Tom Sawdey. Motion carried.