

REGULAR DDA MINUTES

September 17, 2014

5:00 PM

Jack Smith called the meeting to order at 5:02 PM.

Present: Chairman Jack Smith, Mary Stanton, Jessica Bills, Ed Smith and Tom Sawdey

Absent: Teresa Bonifield

Also Present: Janet Barton, Shelly Paige, Robin Meyers, and Deputy Clerk, Lauren Skelly

Approval of Minutes – Ed moved to approve the minutes of the July 16, 2014 Regular Meeting, supported by Mary. Motion carried.

Approval of Balance Sheet and Revenue & Expenditure Report – Tom moved to approve the Treasurer's Report in the amount of \$4,399.12 seconded by Mary. Motion carried.

Call to Public: Janet Barton of the Litchfield District Library requested the DDA board consider the possibility of changing her approval for a Mini-Grant in the amount of \$500 to a Façade Grant, to help cover more of the expense of the replacement awning above the library. Discussion was held about Harold Wolfinger already received a Façade Grant for that building for the new paint. It was offered to Janet Barton that the DDA board consider paying 50% of the cost to replace the awning. Mary moved to pay the Litchfield District Library 50% of the cost of the awning totaling \$687.50, seconded by Tom. Motion carried.

New Business:

Resignation of Board Member Mary Stanton and Discussion with New Business Owner- Mary Stanton submitted a letter of resignation to the board. She will be retiring and her niece is taking over the business. Tom moved to accept Mary's letter of resignation and submit it to City Council, seconded by Jessica. Motion carried.

The new owner of Mary's Flowers, Robin Meyers, submitted a letter of interest to the board. Tom moved to accept Robin's letter of interest and submit it to City Council for approval, seconded by Jessica. Motion carried.

Discussed the need to replace the Secretary position, tabled until next meeting.

Discuss and Report on New Restaurant, Madigans', Opening Date – No update available at this time.

Report from Denny Groves Real Estate Possible New Ownership of Litchfield Diner

– Jack reported that he spoke with Mr. Groves and there are people interested in the Litchfield Diner, but the cost is restricting offers. Jack stated that Mr. Groves suggested a meeting with people interested in the Diner and the owners of the Diner to ask them if they would consider leasing the building. Jack reported a discussion with Sue Smith and Debbie Kelly about culinary opportunities with community college and Baker College for both the Litchfield Diner and LaRay's Restaurant.

Discuss Halloween Promotion – Jack questioned if there was a committee involved in the Halloween promotion. Jessica stated that the Litchfield PTO will be in charge of the Halloween promotion at the school. Jack stated the DDA board may be able to help if needed. Jessica stated they are in need of volunteers.

Bills for Approval – Jessica moved to pay the City of Litchfield in the amount of \$33.00 for reimbursement of library pool passes, seconded by Mary. Motion carried.

Manual Checks – None

Adjourn – Tom moved to adjourn at 5:21 p.m., supported by Jessica. Motion carried.

Respectfully submitted,
Lauren Skelly, Deputy Clerk