

**REGULAR DDA MINUTES**

**September 7, 2016**

**5:00 PM**

Jack Smith called the meeting to order at 5:00 p.m.

**Present:** Chairman Jack Smith, Mayor Ed Smith, Robin Meyers, Jessica Bills, Teresa Bonifield and Tom Sawdey

**Absent:** Amy Gillis

**Also Present:** City Manager – Doug Terry, Deputy Clerk - Lauren Skelly

**Approval of Minutes** – Tom moved to approve the minutes of the July 20, 2016 Regular Meeting, supported by Ed. Motion carried.

**Approval of Balance Sheet and Revenue & Expenditure Report** – Teresa moved to approve the Treasurer’s Report for August 2016, supported by Tom. Motion carried.

**Call to Public: None**

**Review & Approve Mini Grant Application – Jeffrey Dora, Yesterday’s Diner** – Tom moved to approve the application allowing Mr. Dora to proceed with the improvements. Mr. Dora is to submit bids and receipts before reimbursement. Motion supported by Teresa. Motion carried.

**Mini Grant Approval by Loan Committee** – Jack stated that he would like to investigate the possibility of the Loan Committee being able to approve Mini Grant applications up to \$500. Tom moved to approve the investigating of the possibility to do such, seconded by Teresa. Motion carried.

**Bills for Approval** – None

**Manual Checks** – None

**Adjourn** – Tom moved to adjourn at 5:35 p.m., supported by Jessica.

Respectfully submitted,  
Lauren Skelly, Deputy Clerk