

REGULAR TIFA MEETING
Wednesday, April 10, 2024
7:00 P.M.
AGENDA & FINANCIAL

THIS MEETING WILL BE HELD IN-PERSON & IS OPEN TO THE PUBLIC
AT THE LRTC BUILDING LOCATED AT 181 SIMPSON DRIVE, LITCHFIELD, MI 517-542-2921
AGENDA SUBJECT TO CHANGE

AGENDA

1. Approve the Regular Meeting Minutes from the February 14, 2024
2. Approve the Balance Sheet and Revenue & Expenditure Report for March 2024
3. Approve Resolution to Amend the TIFA 2023-2024 Budget
4. Approve Resolution for the TIFA 2024-2025 Budget
5. Discuss Sponsorship of SCD Fireworks
6. Discuss LRTC Director Employment Contract
7. City Manager Update

Call to the Public

		<u>3/31/2024</u>				
Southern Michigan Bank - Money Market	\$	257,028.13	03/01/24	through	03/31/24	@ 4.17%
Flagstar Bank - Savings	\$	256,089.27	03/01/24	through	03/31/24	@ 4.05%
Michigan CLASS - Pooled Funds	\$	778,747.14	03/01/24	through	03/31/24	@ 5.45%
First National Bank of America - CD	\$	266,742.01	10/30/23	through	04/30/25	@ 5.20%
Horizon Bank - CD	\$	250,000.00	01/30/24	through	04/30/24	@ 5.14%
	\$	1,808,606.55				
CHECKING ACCT. BAL.	\$	57,254.20				
	\$	1,865,860.75				

BILLS FOR APPROVAL APRIL 2024

CANON FINANCIAL SERVICES INC.	COPIER CONTRACT FOR LRTC	155.48
CERTIFIED MAINTENANCE	CLEAN FLOORS, WINDOWS, RESTROOMS, AND DOORS	342.90
CHARTER COMMUNICATIONS	TELEPHONE & INTERNET FOR LRTC *ESTIMATE*	169.97
CITY OF LITCHFIELD	2024 CONTRIB. - SEWER/WATER MAINT. DPW EQUIP. POLICE. FIRE. TIFA ADMIN.	372,000.00
CITY OF LITCHFIELD	WATER/SEWER USE AT 181 SIMPSON DR	34.77
CITY OF LITCHFIELD	REIMBURSE LRTC PAYROLL 02/18/2024 - 03/16/2024	10,501.70
CITY OF LITCHFIELD	LRTC PHONE EXPENSE	32.40
CITY OF LITCHFIELD	TIFA PHONE EXPENSE	16.20
COLDEN COMPANY INC.	LRTC COMPUTER/SOFTWARE SUPPORT	168.00
CONSUMERS ENERGY, INC.	ELECTRICITY	626.44
HOMER INDEX, INC.	TIFA PUBLIC HEARING NOTICE	45.00
LITCHFIELD COMMUNITY SCHOOLS	SUPPLEMENT SCHOOL LOSS FOR LRTC USE OF KROHN CENTER	1,292.54
LEAN LEADERSHIP LLC	LRTC INSTRUCTOR PAY	2,000.00
LUIGI'S PIZZA	FOOD FOR TRAINING CLASSES	218.48
HILLSDALE MARKET HOUSE	FOOD FOR LRTC TRAINING COURSE	84.99
BUSINESS CARD	TRAINING COURSE SUPPLIES, FOOD FOR TRAINING COURSE, LRTC OPERATING SUPPLIES	387.14
MILLER INDUSTRIAL GASES LLC	GASES FOR KROHN CENTER/LITCHFIELD INITIATIVE	44.40
WILLIAM NOBLES	REIMBURSE PURCHASES FOR TRAINING CENTER	76.61
SEMCO ENERGY GAS COMPANY, INC.	NATURAL GAS	691.46
SOURCE GRAPHICS	LRTC 3D PRINTER SUPPLIES	29.99
ANDREW STELLA	WEBSITE AND SOCIAL MEDIA WORK	480.00
BILLS FOR APPROVAL TOTAL		\$ 389,398.47

MANUAL CHECKS FOR FEBRUARY & MARCH 2024

ROSS DESIGN & ENGINEERING	REMAINING UNAPPLIED OVERPMT.ON VOIDED INV.#2300000311	4,850.00	2/13/2024	CK	4457
EXTREME EXTERMINATING LLC.	PEST CONTROL @ LRTC	60.00	3/4/2024	CK	4465
MILLER INDUSTRIAL GASES LLC	GASES FOR KROHN CENTER/LITCHFIELD INITIATIVE	138.00	3/4/2024	CK	4466
CANON FINANCIAL SERVICES INC.	COPIER CONTRACT FOR LRTC	181.98	3/13/2024	CK	4467
CHARTER COMMUNICATIONS	TELEPHONE & INTERNET FOR LRTC *ESTIMATE*	167.96	3/13/2024	CK	4468
CONSUMERS ENERGY, INC.	ELECTRICITY	648.47	3/13/2024	CK	4470
EXTREME EXTERMINATING LLC.	PEST CONTROL @ LRTC *ESTIMATE*	85.00	3/13/2024	CK	4471
LUIGI'S PIZZA	FOOD FOR TRAINING CLASS	118.15	3/13/2024	CK	4472
J. MCELLOWNEY INC.	LRTC METERED PRINTER	79.85	3/13/2024	CK	4473
MILLER INDUSTRIAL GASES LLC	GASES FOR KROHN CENTER/LITCHFIELD INITIATIVE	263.28	3/13/2024	CK	4474
MILLER WELDING SUPPLY CO.	LITCHFIELD INITIATIVE SUPPLIES FOR WELDING TRAINING COURSE	352.00	3/13/2024	CK	4475
SCOTT LANEY	GMAW & GTAW INSTRUCTOR PAY FEBRUARY & MARCH	1,440.00	3/13/2024	CK	4476
SEMCO ENERGY GAS COMPANY, INC.	NATURAL GAS	742.99	3/13/2024	CK	4477
SOURCE GRAPHICS	LRTC 3D PRINTER SUPPLIES	107.97	3/13/2024	CK	4478
ANDREW STELLA	WEBSITE AND SOCIAL MEDIA WORK	420.00	3/13/2024	CK	4479
HILLSDALE MARKET HOUSE	FOOD FOR LRTC TRAINING COURSE	64.99	3/13/2024	CK	4480
COLDEN COMPANY INC.	MICROSOFT 365 FOR 1 COMPUTER	72.00	3/13/2024	CK	4481
CURRENT OFFICE SOLUTIONS	LRTC OFFICE SUPPLIES - COPY PAPER	48.00	3/13/2024	CK	4482
LUIGI'S PIZZA	FOOD FOR TRAINING CLASS	90.50	3/13/2024	CK	4483
BUSINESS CARD	TRAINING COURSE SUPPLIES	661.57	3/13/2024	CK	4484
WOLFINGERS HARDWARE, INC.	LRTC FACILITY MAINTENANCE	52.03	3/13/2024	CK	4485
CITY OF LITCHFIELD	REIMBURSE LRTC PAYROLL 01/21/2024 - 02/17/2024	10,463.04	3/14/2024	CK	4486
CITY OF LITCHFIELD	WATER/SEWER USE AT 181 SIMPSON DR	28.56	3/14/2024	CK	4486
CITY OF LITCHFIELD	TIFA PHONE EXPENSE	16.20	3/14/2024	CK	4486
CITY OF LITCHFIELD	LRTC PHONE EXPENSE	32.40	3/14/2024	CK	4486
LUIGI'S PIZZA	FOOD FOR TRAINING CLASS	36.00	03/14/2024	CK	4487
HILLSDALE MARKET HOUSE	FOOD FOR LRTC TRAINING COURSE	39.99	03/14/2024	CK	4488
M.H. TECHNOLOGIES L.L.C.	LRTC INSTRUCTOR PAY - DC ELECTRICAL FUND	4,500.00	03/15/2024	CK	4489
MANUAL CHECKS TOTAL		\$ 25,760.93			

PLEASE CONTACT CITY OFFICE IF YOU CANNOT ATTEND THIS MEETING (517) 542-2921

* = ADDED OR REVISED